



## **MINUTES ON VOTE COUNTING**

### ***On: Collecting shareholders' opinion in writing in September, 2021 on approving decisions of General Meeting of Shareholder of Bamboo Capital Joint Stock Company***

- Pursuant to Enterprise Law No. 59/2020/QH14 dated on June 17<sup>th</sup>, 2020 by the National Assembly of the Social Republic of Vietnam;
- Pursuant to Securities Law No. 54/2019/QH14 dated on November 26<sup>th</sup>, 2019 by National Assembly of the Social Republic of Vietnam;
- Pursuant to Decree No. 155/2020/ND-CP dated on December 31<sup>st</sup>, 2020 details regulating on enforcing some article of Securities Law;
- Pursuant to Circulars No. 118/2020/TT-BTC dated on December 31<sup>st</sup>, 2020 of Ministry of Finance instructing some contents on offering, issuing securities, public buying offer, buy treasury shares, public company registration and cancellation of public company;
- Pursuant to the Charter of Bamboo Capital Joint Stock Company approved by the Board of Directors on August 12<sup>th</sup>, 2021 as authorized by the General Meeting of Shareholders on May 15, 2021 (the 13th amendment);
- Pursuant to Resolution No. 43/2021/BB-HDQT-BCG dated on August 23<sup>rd</sup>, 2021 of Board of Director of Bamboo Capital Joint Stock Company on the implementation of collecting shareholders' opinions in writing in September 2021;
- Pursuant to Resolution No. 48/2021/NQ-HDQT-BCG dated on September 20<sup>th</sup>, 2021 of Board of Director of Bamboo Capital Joint Stock Company on approving contents, documents and list of shareholders to collect shareholder's written opinions in September 2021;
- Pursuant to "BCG - Voting Card of Shareholders' approval in writing September, 2021" sent to Bamboo Capital JSC in both method which are through mail and through online voting;

#### **A. COMPANY INFORMATION:**

- Company name: BAMBOO CAPITAL JOINT STOCK COMPANY (The Company or BCG)
- Head office: 27C Quoc Huong Street, Thao Dien Ward, Thu Duc City, Ho Chi Minh City, Vietnam.
- Company registration No. 0311315789, first time registered by Ho Chi Minh City Department of Planning and Investment on November 7<sup>th</sup>, 2011 and 22<sup>nd</sup> amended on August 24<sup>th</sup>, 2021.

#### **B. TIME - LOCATION:**

- Time: 09:00 AM October 1<sup>st</sup>, 2021.
- Location: Bamboo Capital Joint Stock Company (BCG) - Quoc Huong Street, Thao Dien Ward, Thu Duc City, Ho Chi Minh City, Vietnam.

**C. MEMBERS OF VOTING COUNTING BOARD, VOTE COUNTING SUPERVISION AND SECRETARIES:**

1. Vote counting board:

- |                            |                                                 |                     |
|----------------------------|-------------------------------------------------|---------------------|
| - Mr. Nguyen Ho Nam        | - Chairman of BOD<br>& the Legal Representative | - Head of Committee |
| - Mr. Nguyen The Tai       | - General Director                              | - Member            |
| - Ms. Nguyen Thi Anh Tuyet | - Chief of staff of BOD                         | - Member            |

2. Vote counting supervision:

- |                      |                             |
|----------------------|-----------------------------|
| - Mr. Dinh Hoai Chau | - Head of Supervisory Board |
|----------------------|-----------------------------|

3. Secretariat:

- |                        |                                        |
|------------------------|----------------------------------------|
| - Ms. Ho Nguyen Hai My | - Deputy Manager of Investor Relations |
| - Mr. Le Van Son       | - Deputy Chief of Office of BOD        |
| - Ms. Dang My Linh     | - Investor Relation Associate          |

**D. CONTENTS FOR WRITTEN COLLECTION OF SHAREHOLDERS:**

1. The Proposal No.31/2021/TTĐH-HĐQT-BCG dated September 20th, 2021 of the BOD on approval of the Regulation on organization, implementation and counting of written votes of shareholders (attached draft of the Regulation of organizing, implementing and counting vote of shareholders' opinion in writing);
2. The Proposal No.32/2021/TTĐH-HĐQT-BCG dated September 20th, 2021 of the BOD on approval of supplementing the policy of issuing bonds to the public and listing bonds on the securities trading system;
3. The Proposal No.33/2021/TTĐH-HĐQT-BCG dated September 20th, 2021 of the BOD on approval of the adjustment of business registration lines;
4. The Proposal No.34/2021/TTĐH-HĐQT-BCG dated September 20th, 2021 of the BOD on approval of amendments and supplements to the Charter of Bamboo Capital Joint Stock Company (amended and supplemented the 14th time), (attached draft of the 14th amendment and supplement Charter of Bamboo Capital Joint Stock Company).

**E. METHODS OF SENDING NOTICE TO COLLECT SHAREHOLDERS WRITTEN:**

Due to the impact of the Covid-19 epidemic, the People's Committee of Ho Chi Minh City continues to apply Directive 16/CT-TTg dated March 31st, 2021 from September 16th, 2021 to September 30th, 2021 according to Official Letter No.3072/UBND-VX dated September 15th, 2021. Accordingly, in order to ensure that shareholders receive the Notice of collecting shareholder opinions in writing and fully exercise their rights, based on the List of Shareholders closed by the Vietnam

Securities Depository on September 13th, 2021, The Company has implemented the following methods of sending Notices:

1. Posting on the Company's website;
2. Send mail by post;
3. Send emails to shareholders with registered email addresses;
4. Send SMS to shareholders with registered mobile phone numbers.

## **F. METHODS OF SENDING VOTING AND VOTING RULES:**

### **1. Methods of sending votes:**

- a. Option 1: Send the ballot to Bamboo Capital Joint Stock Company's Office before 16:30 on September 30th, 2021.

➤ Mailing address:

Bamboo Capital Joint Stock Company

27C Quoc Huong, Thao Dien Ward, Thu Duc City, Ho Chi Minh City, Vietnam

Tel: (028) 62,680,680 (Ext. 203) / 0902 355 587 (Ms. Dang My Linh)

➤ Scanned copy of opinion form sent to an email address: [irbcg@bamboocap.com.vn](mailto:irbcg@bamboocap.com.vn)

- b. Option 2: Shareholders exercise their rights through electronic voting by accessing the website: [bcg.bvote.vn](http://bcg.bvote.vn) from 08:00 on September 21st, 2021 to 16:30 on September 30th, 2021.

➤ Username: ....

➤ Password: ..... or OTP password (send to shareholder's phone number to log in and vote).

### **2. Rules for counting votes:**

- 01 share is equivalent to 01 voting right.
  - Voting cards are invalid in the following cases:
    - Not issued by Bamboo Capital Joint Stock Company;
    - There is no signature of individual shareholders, no signature and stamp of institutional shareholders;
    - Crossed, erased, corrected, added/removed content;
    - Company received after the deadline for voting;
    - The answer sheet is made by the Authorized Person but does not have a valid authorization document;
    - Shareholder's vote with the answer selected from 2 or more answers for each issue the Company wants to get opinion;
    - In a Voting Card, the items to be consulted are voted on independently of each other. The invalidity of this content vote will not affect the validity of other contents.

- Voting for approval: Shareholders who choose to mark (x) or (√) in the "Approve" section are considered to vote in favor of the content of opinion collection.
- Voting against: Shareholders who choose to mark (x) or (√) in the "Disapprove" section will be considered as voting against the content of the opinion poll.
- No opinion: (i) Shareholders choose to mark (x) or (√) in the box "Abstention"; or (ii) If you do not check any item in the content, it will be considered as "Abstention" on that content.

## G. VOTE COUNTING RESULTS:

### 1. Quantities of votes:

No	Descriptions	Quantities (votes)	Number of voting shares (shares)	Rate of % of voting shares total of the Company
1	Total votes sent to the shareholders:	18.178	297.537.174	<b>100,000%</b>
2	Total votes returned to the Company, in which:	451	186.591.449	<b>62,712%</b>
2.1	Return to the Company in the form of the hard document	0	0	<b>0%</b>
	Valid votes	0	0	<b>0%</b>
	Invalid votes	0	0	<b>0%</b>
2.2	Return to the Company in the form of soft documents (electronic voting)	451	186.591.449	<b>62,712%</b>
	Valid votes	451	186.591.449	<b>62,712%</b>
	Invalid votes	0	0	<b>0%</b>
2.3	Total number of valid votes	451	186.591.449	<b>62,712%</b>
2.4	Total number of invalid votes	0	0	<b>0%</b>
3	Total votes having no vote	17.727	110.945.725	<b>37,288%</b>
	In which, returned votes (because of wrong address, changed address or no recipients) <i>* Notice: Shareholders may not receive ballots by post, but they may still receive information to participating in voting via emails or SMS messages.</i>	297	3.376.893	<b>1,135%</b>

## 2. Results of approval of voting contents (% of total voting shares of the Company):

STT	Voting contents	Voting Invalid			Voting Approve			Voting Disapprove			Voting Abstention		
		Votes	Number of voting shares	Percentage (%)	Votes	Number of voting shares	Percentage (%)	Votes	Number of voting shares	Percentage (%)	Votes	Number of voting shares	Percentage (%)
1	The Proposal No.31/2021/TTĐH-HĐQT-BCG dated September 20th, 2021 of the BOD on approval of the Regulation on organization, implementation and vote counting of shareholders' approval in writing	0	0	0	412	186,455,283	62.6662	2	8,200	0.0028	37	127,966	0.0430
2	The Proposal No.32/2021/TTĐH-HĐQT-BCG dated September 20th, 2021 of the BOD on approval of supplementing the policy of issuing bonds to the public and listing bonds on the securities trading system	0	0	0	395	186,369,339	62.6373	17	88,346	0.0297	39	133,764	0.0450
3	The Proposal No.33/2021/TTĐH-HĐQT-BCG dated September 20th, 2021 of the BOD on approval of the adjustment of business registration lines	0	0	0	405	186,449,917	62.6644	5	1,208	0.0004	41	140,324	0.0472
4	The Proposal No.34/2021/TTĐH-HĐQT-BCG dated September 20th, 2021 of the BOD on approval of amendments and supplements the Charter of Bamboo Capital Joint Stock Company (amended and supplemented the 14th time)	0	0	0	399	186,452,383	62.6652	1	200	0.0001	51	138,866	0.0467

## H. CONCLUSION:

Based on the voting results in the above shareholders' opinions in writing, General Meeting of Shareholders of Bamboo Capital JSC (BCG) in September, 2021 unanimously approved the following contents:

1. Approving the Report of the BOD No. 31/2021/TTĐH-HĐQT-BCG dated September 20<sup>th</sup>, 2021 on approval of the Regulation on organization, implementation and counting of votes to collect shareholders' opinions in writing.
    - Approval rate: **62.6662%** of the total voting shares of the Company.
  2. Approving the Report of the BOD No. 32/2021/TTĐH-HĐQT-BCG dated September 20<sup>th</sup>, 2021 on the approval of additional policy of issuing bonds to the public and listing bonds on the trading system stock.
    - Approval rate: **62.6373%** of the total voting shares of the Company.
  3. Approving the Report of the BOD No. 33/2021/TTĐH-HĐQT-BCG dated September 20<sup>th</sup>, 2021 on approval of adjustment of registered business lines.
    - Approval rate: **62.6644%** of the total voting shares of the Company.
  4. Approving the Report of the BOD No. 34/2021/TTĐH-HĐQT-BCG dated September 20<sup>th</sup>, 2021 on the approval of the Charter of the company amendment and supplement for the 14<sup>th</sup> time.
    - Approval rate: **62.6652%** of the total voting shares of the Company.
- The minutes of counting of votes were made and ended at 10:00 on the same day.
  - This minutes is the legal basis for the Chairman of the BODs on behalf of the General Meeting of Shareholders to issue the Resolution of the General Meeting of Shareholders in September, 2021 through the form of collecting shareholders' opinions in writing.

We, the members of the Vote Counting Board, the Vote Counting Supervisor and the Secretariat together sign below to commit to the truthfulness and accuracy of the above-mentioned vote counting results.

**THE VOTE COUNTING COMMITTEE**

**LEGAL REPRESENTATION  
CHAIRMAN OF THE BOD**

(Signed and sealed)

**Nguyen Ho Nam**

**GENERAL DIRECTOR**

(Signed)

**Nguyen The Tai**

**CHIEF OF STAFF  
OF THE BOD**

(Signed)

**Nguyen Thi Anh Tuyet**

**VOTE COUNTING SUPERVISION**

**HEAD OF SUPERVISORY BOARD**

(Signed)

**Dinh Hoai Chau**

**SECRETARIAT**

(Signed)

**Ho Nguyen Hai My**

(Signed)

**Le Van Son**

(Signed)

**Dang My Linh**