

# THE SUSTAINABLE DEVELOPMENT REPORT BAMBOO CAPITAL GROUP





# **ASPIRATION TO LEAD**

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#### TABLE OF ABBREVIATIONS

Acronyms	Meaning
BCG	Bamboo Capital Group
BOD	Board of Directors
EB	Executive Board
SB	Supervisory Board
KPI	Key Performance Indicator

**P**CG



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### **MESSAGE FROM CHAIRMAN OF BAMBOO CAPITAL** GROUP

Dear shareholders, customers, partners, readers of this report and all employees of Bamboo Capital Group (BCG).

Founded in 2011 until now, Bamboo Capital has become one of the leading multidisciplinary groups in Vietnam with more than 30 subsidiaries and affiliates. BCG aims to become one of the leading renewable energy development companies in Vietnam, this is a sector that plays a strategic nuclear role in the future. Along with that, the Group focuses on investment in sustainable development of other key sectors such as manufacturing and agriculture, construction and trading, infrastructure and real estate.

Recognizing the importance of the environment to the life of human and the unintended effects of climate change, greenhouse phenomena, and environmental pollution, in 2019, BCG has put into operation 2 factories are BCG-CME12 Solar Power Plant with a total capacity of 140.6MW and 1 attic energy project with a capacity of 1MW. This development demonstrates a bright and sustainable outlook for BCG and the opportunity to expand into new locations and market share.

In addition, the Group's real estate segment in 2019 has reaped many prestigious awards. Typically, the Malibu Hoi An project has won two categories in the framework of the "Dot Property Awards in Southeast Asia" in 2019, and the award "Project with outstanding design" voted by Nhip cau dau tu Magazine. In each project, BCG always increases the control of the impacts on the environment, ensures the efficient use of resources, and increases the application of technology to optimize design and construction costs. With the motto of bringing great experiences to customers, the Group always prioritizes creating a clean living environment in each project with green spaces and cooling pools to ensure the management and operation of the facilities submitted in the most optimal way.

Along with that, BCG is also honored to be named in "Top 500 Largest Enterprises in Vietnam" for the third time voted by Vietnam Report and Vietnamnet.

These awards are not only a great source of encouragement, but also demonstrate the ability to implement the project, recognize worthy achievements from a sound business strategy and clear development orientation.

In addition, human resources are considered the core factor that brings success to BCG. Each member of the BCG family is an individual with a high sense of work, self-control, responsibility and honesty. BCG has been creating a friendly, dynamic and professional working environment. Thereby creating a motivation that pushes each individual to constantly learn and develop.

The world today has become "flatter" than ever, the rapid technological development, especially the revolution in artificial intelligence science, has changed not only people's lives but also both the laws of economic competition. For BCG to thrive and endure, the Board of Directors and its founders have been building a competitive edge, inspiring growth motivation for the Group by striving to build corporate culture and work environment where all employees feel like at home, proud to be part of the team, dare to dream big dreams and do great things in their journey with BCG.

In order to achieve the set objectives and tasks, the Board of Directors wants all leaders and staff of Bamboo Capital Group to continue their efforts, solidarity, and work together well in system, stick to sustainable development goals.

On behalf of the Board of Directors, I would like to extend my deep gratitude to the readers of this report and all employees of the Group. Your trust, support and companionship are the driving force for Bamboo Capital Group to continue the journey to conquer new horizons, towards a future of sustainable development and prosperity.

In 2019, the Group's net revenue was 1,576 billion VND, an increase of 42% compared to 2018; profit after tax was 140 billion VND, nearly 12 times higher than 2018. Total consolidated assets were 7,255 billion VND, equivalent to 136% compared to the beginning of the year. Positive business results are the driving force for BCG to implement activities towards community benefits, responsibility, society, and stick to balanced development goals on all three economic, social and environmental pillars. At the same time, BCG has made certain contributions to the development of the community and society through practical social activities that positively affect the community. In 2019, BCG has donated more than 2 billion VND in social work, charity, participating in poverty reduction programs, building houses of gratitude, houses of love, rural bridges, study promotion funds, ...

**NGUYEN HO NAM** Chairman of the Board of Directors, Founder







### I. GENERAL INFORMATION

-	
:	BAMBOO CAPITAL JOINT STOCK COMPANY (BCG)
:	14 <sup>th</sup> floor, Vincom Center, 72 Le Thanh Ton Street, Ben Nghe Ward, District 1, Ho Chi Minh City, Vietnam
:	27C Quoc Huong Street, Thao Dien Ward, District 2, Ho Chi Minh City, Vietnam
:	BCG
•	Ho Chi Minh Stock Exchange
•	No. 0311315789 Number 1 issued by Department of Planning and Investment of Ho Chi Minh City dated 11/07/2011
:	26
:	AGRICULTURE & MANUFACTURING, CONSTRUCTION & TRADING, INFRASTRUCTURE & REAL ESTATE, AND RENEWABLE ENERGY
:	Mr. Nguyen Ho Nam
:	Mr. Nguyen The Tai

1,080,057,600,000 Authorized capital VND



### II. HISTORY OF DEVELOPMENT



DEVELOPMENT

**ESTABLISHMENT** 

BCG was established in 2011 with 2 main fields of operations:

- · Banking, M&A consulting and capital mobilization
- Provision of information technology solutions and project development

Expansion of business with the addition of operation fields including:

- Trading and agriculture
- M&A

2015

2013

LISTING

NOW 2019

Merged the portfolios to focuse on 4 main fields of operations, including:

- Manufacturing & Agriculture
- Construction & Trading
- Infrastructure & Real estate
- Renewable Energy

In which, renewable energy is the strategic field of operation which plays the main role for the development of BCG in the future.

- · Became one of the leading multi-industry companies in Vietnam with more than 15 subsidiaries and affiliates
- Listed on the Ho Chi Minh City Stock Exchange (HSX) under the stock ticker of BCG.







### III. VISION, MISSION, CORE VALUES

### VISION

BCG and its subsidiary become a leading renewable energy renewable energy role and be developed



### MISSION

BCG's mission is to employees solid relationships and deep insights into local and international culture.

### **CORE VALUES**

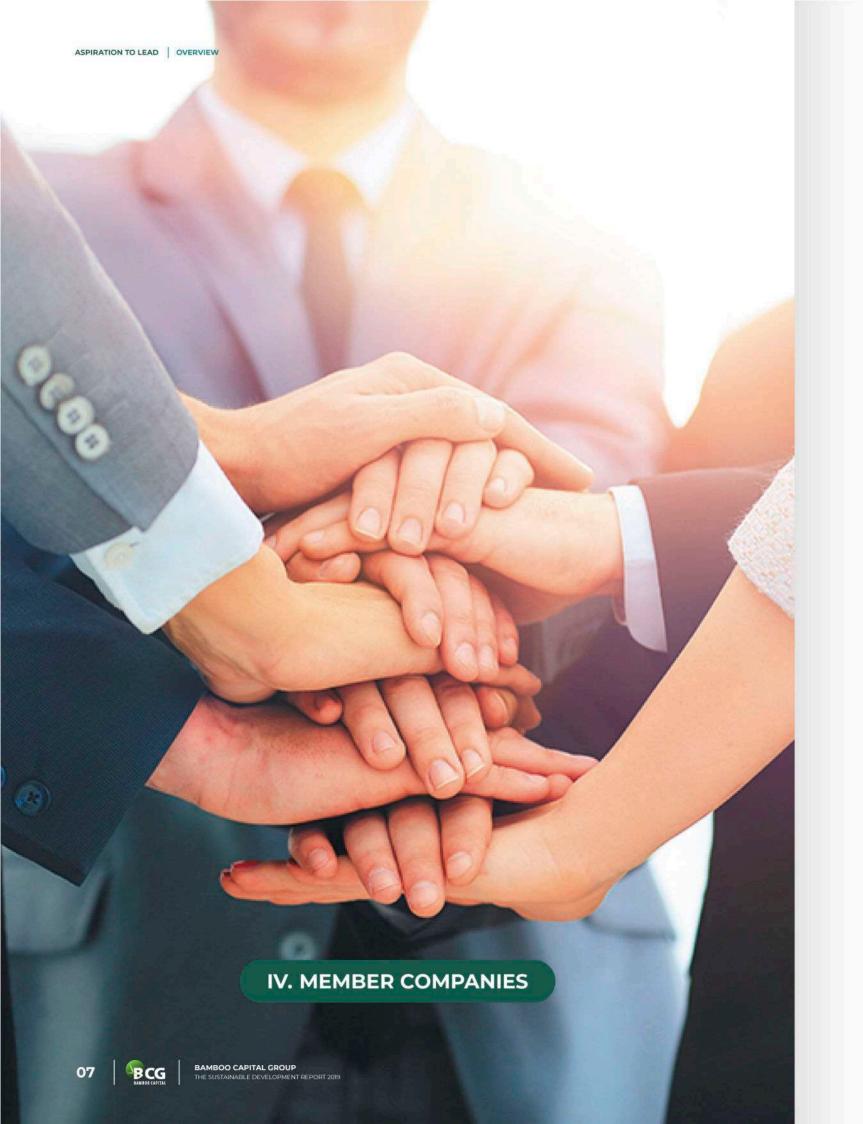
Operating in 4 key fields with more than 26 subsidiaries and affiliates, Bamboo Capital Group has clearly shaped with specific development strategies for each industry and field of operation.











### **& LIST OF SUBSIDIARIES UNDER THE DIRECT CONTROL**

Development JSC Development Investment JSC 01 02 TRANSPORT AND INDUSTRY NGUYEN HOANG

Joint Stock Company 03 BCG LAND

Joint Stock Company BCG ENERGY

Company Limited
INDOCHINA HOI AN BEACH VILLAS

### **♦ LIST OF SUBSIDIARIES UNDER THE INDIRECT CONTROL**

Joint Stock Company THANH PHUC

Joint Stock Company VINACAFE FERTILIZER

Exploitation and Processing 03 Joint Venture Company AN GIANG BUILDING MATERIAL

Labour Export JSC TRACODI

Travel Joint Stock Company 05 CASA MARINA RESORT

Joint Stock Company BCG WIND SOC TRANG

Joint Stock Company TAPIOTEK

Energy Joint Stock Company BCG THANH HOA

09 PEGAS

NONG THON VIET ENERGY

TRACODI TRADING & CONSULTING

### **♦ LIST OF JOINT VENTURES, AFFILIATES**

Company Limited 01 B.O.T DT830

Joint Stock Company 02 **AUSSINO HIGHLAND AGRICULTURE** 

04 BCG BANG DUONG 05 TAXI VIETNAM (VINA TAXI) 06 SAO SANG SAI GON

Energy Joint Stock Company HANWHA - BCG BANG DUONG

Joint Stock Company BAC HA

Company Limited SKYLIGHT POWER CONBAP ECOLOGICAL TOURIST

Joint Stock Company TRACODI LAND

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### V. CORE BUSINESSES

Investment and business activities are focused on 4 key fields:





In which, Real Estate and Renewable Energy are 2 key investment fields BCG focuses on in the medium and long term.





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### VI. TYPICAL PRODUCTS AND PROJECTS



### INTERIOR AND EXTERIOR WOODEN FURNITURE

Interior and exterior wooden furniture are the main export products of Nguyen Hoang Development JSC. This group of products is exported to major international markets such as Europe, Singapore, Japan, Korea, etc. and is supplied to domestic resort real estate projects.

Wood products of Nguyen Hoang have been certified by SGS for PSC-CoC (certifying that the chain of exploiting, processing into finished products, identifying raw materials from forests is well managed, connected in the production process) since 2007.

### MODIFIED TAIPIOCA STARCH

Established in 2000, Tapiotek Joint Stock Company is one of the leading enterprises in the field of manufacturing and processing modified tapioca starch in Vietnam.

Tapiotek provides high quality starch products to the food and industrial markets such as:

- Modified starch E1422
- Modified starch E1412
- Modified starch E1420
- Modified starch E1451
- Modified starch E1404
- Regular starch.

Tapiotek's starch products are exported to major markets such as China, Japan, Korea, Indonesia, the Philippines, etc.

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### 3. INFRASTRUCTURE & REAL ESTATE



### **PROVINCIAL ROADS** NO. 830&824 (BOT)

- Location: Ben Hoa & Ben Luc Towns. Long An Province
- Type: BT, BOT

The project has officially come into commercial operation since 2018 with vehicle traffic reaching more than 4 million vehicle turns in 2019.

Billion **Total investment** 

### CASA MARINA RESORT

- Location: Ghenh Rang, Quy Nhon City
- Type: Resort

The project has officially come into commercial operation since 2018 with occupancy rates of 80% on weekdays and 100% on holidays and weekends.

Billion VND

**Total investment** 

Diên tích

4-star standard

Hotel rooms and bungalow





### KING CROWN VILLAGE

- Location: Thao Dien, District 2, HCMC
- Type: Residential complex
- Construction period: Phase 1 including 17 villas has been constructed since 2019 and expected to be completed and delivered in 2021.

**Total investment** 

**Complex buildings** 

Villas



MALIBU HOI AN (RADISSION BLU HOI AN)

• Location: Dien Ban, Quang Nam

668

Villas





• Type: Resort

• Construction period: 2018 - 2021

**Total investment** 

**Resort apartments** 



4.1

### BCG - BANG DUONG (BCG-CME LONG AN 1)

- Location: Thanh Hoa, Long An
- Type: Ground mounted solar power plant
- Construction period: Officially come into operational since June, 2019.

1,161 Billio

40.6 MM

**Total investment** 

Capacity





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#### BAMBOO CAPITAL GROUP WAS AWARDED THE CERTIFICATE OF MERIT BY THE MINISTRY OF AGRICULTURE AND RURAL DEVELOPMENT

#### TRACODI IN TOP 500 FASTEST **GROWING ENTERPRISES** IN VIETNAM

On January 9, 2020, the Transport and Industry Development Investment Corporation (Tracodi - HoSE: TCD) was honored to be in the Top 500 largest enterprises in Vietnam, which was the second time Tracodi was honored to contribute to helping Tracodi always innovate and improve business operations as well as the management ability of the Board of Directors.

#### MALIBU HOI AN WAS HONORED WITH TWO TITLES AT THE DOT PROPERTY SOUTH EAST ASIA AWARDS 2019

#### NGUYEN HOANG WAS AWARDED THE TYPICAL ENTERPRISE AWARD BY BINH DINH PROVINCE

80





04









### BAMBOO CAPITAL JSC IN THE TOP 500 LARGEST ENTERPRISES OF VIETNAM IN 2019 (VNR500)

Stock Company was honored in the Top 500 largest private enterprises of Vietnam. This is the third consecutive time that BCG has been honored on this list since the first time in 2017.

### TRACODI IN THE TOP 10 FASTEST GROWING ENTERPRISES OF VIETNAM IN THE FAST500 RANKING

On February 27, 2019, Transport and Industry Development Investment Joint Stock Company (Tracodi - HoSE: TCD) was announced by Vietnam Report Joint Stock Company (Vietnam Report) in collaboration with VietnamNet Newspaper to be in the Top 10 fastest growing enterprises of Vietnam in 2019. FAST500 ranking is built on VietnamNet Newspaper's independent research and evaluation results officially announced for the first time in 2011. The rank of enterprises in the ranking is sorted based on the Compound annual growth rate (CAGR) in terms of revenue and business performance. In addition, criteria such as total assets, total employees, after tax profit and corporate reputation in the media, etc., are also used as an additional factor to determine the size and position of enterprises in an industry of operation.

### TRACODI IN THE TOP 500 BEST PROFITABLE ENTERPRISES IN VIETNAM IN 2019

MALIBU HOI AN AT THE "TYPICAL REAL ESTATE 2019" HONORING CEREMONY VOTED BY THE INVESTMENT BRIDGE MAGAZINE

On January 9, 2020, Malibu Hoi An was honored with the title "Project with Outstanding Design" in "Vietnam typical real estate honoring ceremony 2019".



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### VIII. BCG ON THE MEDIA

BCG appreciated to public relations because it directly affects the Group's brand identity and brand reputation. Therefore, BCG always maintains and strengthens the Group's outstanding programs and events on the mass media towards effective communication.









# **Bamboo Capital Group**

# Tạo nền tảng cho tương lai bền vững

Sau giai đoạn thực hiện tái cơ cấu toàn diện, Công ty cổ phần Bamboo Capital (BCG) đã chuyên tâm vào đầu tư các dư án bất động sản và năng lượng tái tạo. Hướng đi này giúp BCG ghi nhận những chuyển đông tích cực về dòng tiền.

én hét quý III/2019, BCG đạt doanh thu thuần 244,7 tỷ đồng. trong đó dự án Nhà máy năng lương mặt trời công suất 40 MW đã chính thức đi vào hoạt động và có doanh thu. Bên canh đó, một số dự án bất động sản đã triển khai như Khu nghi dường Radisson Blu Hội An tại Quáng Nam và Khu biệt thự King Crown Village tại Thảo Điển (quận 2. TP.HCM) đã đi vào giao đoạn cuối.

BCG cũng đã thực hiện chuyển nhượng một số phần tại các dự án mới với giá trị cao. Từ đó, mang lại nguồn doanh thu tài chính tăng đột biến, ghi nhận lợi nhuận sau thuế quý III/2019 của Công ty mẹ tăng 2.406% so với cùng kỳ 2018. đạt hơn 14 tỷ đồng. Đặc biệt, lợi nhuận sau thuế hợp nhất quý III/2019 tăng hơn 1.000% so với cùng kỳ, đạt gần 52 tỷ đồng. Lũy kế 9 tháng đầu năm. doanh thu thuần và lài ròng của BCG đạt 941.7 tỷ đồng và 128.45 tỷ đồng.

Trao đổi với Báo Đấu tư Chứng khoán, ông Phạm Minh Tuấn, Phó tổng giám đốc BCG cho biết, trong màng phát triển khai thác các dự án năng lương tái tạo, 2 dư án nhà máy điện mặt trời là Nhà máy năng lượng BCG Băng Dương và Gaia công suất 40.6 MWp và 100.5 MWp đã hoàn tất xây dựng và phát điện một phần trước tháng 6/2019, phần còn lại vào cuối năm 2019.

Ngoài ra. BCG đang tiếp tục triển khai đấu tư các dự án năng lượng mặt

trời khác như 2 dự án điện mặt trời tại Thạnh Hóa - Long An công suất 100 MW, dư án năng lượng mặt trời trên hố Krong Buk - Đák Lák (50 MWp), 3 dự án năng lượng mặt trời tại Bến Tre tổng công suất dư kiến 500 MW, dự án năng lượng gió tại Sóc Trăng (45 MWp). Mục tiểu tổng công suất phát điện đạt trên 400 MWp trong giai đoạn 2019-2020 và 1.000 MWp đến năm 2023.

Đế huy động nguồn vốn chuẩn bị cho các dự án lớn. BCG đã cơ bản hoàn tất các thủ tục phát hành 900.000 trái phiếu chuyển đối, việc chuyển đối sang cổ phiếu sẽ được thực hiện sau 1 năm. Hiện BCG đã tìm được đối tác nước ngoài và hai bên đang tiến hành đàm phán. Trái chủ được quyển chuyển đối tối đa 50% số lượng trái phiếu sở hữu trong kỳ chuyển đối đấu tiên và 50% còn lại trong kỳ chuyển đối tiếp theo (1 năm sau kỳ chuyển đổi đầu tiên). Với điều kiện này, hai bên đã có những cam kết hỗ trơ nhau trong dài han. Nguồn vốn này sẽ đầu tư trực tiếp vào các dự án bất động sản và năng lượng tái tạo, cũng như cung cấp vốn lưu động cho các công ty thành viên.

"BCG sẽ tiếp tục hợp tác cới các tập đoàn quốc tế nhằm tận dụng lợi thế từ khoa học - công nghệ, thương hiệu và dòng vốn. Hiện tại, Công ty cũng nhân hỗ trợ từ cổ động nước ngoài như Hanhwa Energy để thực hiện các dự án điện mặt trời", ông Tuấn chia sẽ thêm,

Theo định hướng trung hạn, cơ cấu

doanh thu và lợi nhuân của BCG giải đoan 2019-2021 sẽ phát triển theo hướng tăng dấn tỷ trong từ máng bất động sản và năng lượng tái tạo. Trong đó, năm 2020, cơ cấu doanh thu dự kiến có sự chuyển dịch mạnh khi máng bất động sản giám dần do các dự án chính đã bước vào giai đoạn hoàn thành, trong khi doanh thu từ bán năng lượng do các trang trại năng lượng mặt trời đã phát điện thương mại chiếm tỷ trọng cao hơn.

Phân tích về cơ hội đầu tư vào cổ phiếu BCG, Công ty Chứng khoán KB Việt Nam (KBSV) cho rằng, BCG đang có những bước thay đổi chiến lược quan trong khi thu hẹp các hoạt động kinh doanh chưa hiệu quả như nông nghiệp, ở tổ, thương mại phân phối, để chuyển sang các lĩnh vực trọng điểm có tỷ suất sinh lợi cao là bất động sản và năng lượng tái tạo. Theo ước tính, khi các dự án trong điểm trên chính thức đi vào hoạt động sẽ mang lại doanh thu và lợi nhuận tích cực cho BCG trong giai đoạn 2019-2020. Đặc biệt, dự phóng tới năm 2023, BCG đạt lãi sau thuế 826.5 tỷ đồng. Riệng trong năm 2019, BCG nhiều khá năng ghi nhận dòng tiến lớn và đạt lãi sau thuế gần 312 tỷ đồng.

Theo lành đạo BCG, về mặt dài hạn, máng năng lượng tái tạo sẽ là máng đóng góp lớn vào kết quá hoạt động của Công ty với thu nhập ổn định và biên lợi nhuân cao.



Bamboo Capital Group

### Standing apart

âm 2019, 8CG đã triển khai thành công hai dự án là Malibu Hội An tại Quảng Nam với quy mộ 764 căn hộ phi dướng và biệt thự ven biến cùng dự án King Crown Village tại khu xưc Tháo Điể

Đặc biệt, ngày 12/12/2019 vừa qua tại Bangkok, Thái Lan, vượt qua nhiều tên tuổ Bangkok, Thái Lan, vult qua nhiều từ ntười lon tại khu vực đến từ các nhà phát triển dự án hàng đầu như Singapore, Thái Lan, Philippines Indonesia... dừ an Mallou Hòi An do Tập đoàn BCG phát triển đã được vinh danh hai hạng mực "Dự án biệt thự nghi đường cao cấp hướng biến tốt nhất Đông Nam Á" và "Dự án căn hộ nghi dưỡng có thiết kế đẹp nhất Động Nam Á" tại giải thường Đọt Property Động Nam Á 2019 - một giải thường bắt động ân thường niên uy tín tại khu vực. Đây đều l

khách san và văn phòng cho thuê

các hạng mục quan trọng trong buổi trao giải. Ông Nguyễn Thanh Hùng - thành viên Nhóm thiết kể cho biết việc hoà quyên giữa kiến trúc hiện đại và cổ kinh đặc trưng HĐỢT kiệm Phó Tổng Giảm đố: Tập đoàn Bamboo Capital cho rằng, giải thường là sư khích lệ cho đoành nghiệp trong nổ lực kiến tạo những dự án chất lượng, đồng thời khẳng Hội An là một trong những du tiên hàng dầu. Hình ảnh sông Thu Bồn vì thế trở thành cầm hững chính, được tài hiện thông qua một tuyến đường nội khu trái dọc từ công định uy tin của một nhà phát triển bắt động vào đến bờ biển. Nhiều tiện tích nội khu nhu án đến từ Việt Nam. Thành quả này giúc quâna trường ven biển, hổ bợi võ cực, vườn doanh nghiệp tín tường hơn vào chiến lược mở rộng hoạt động đầu từ bắt động sản, hưởng đến việc trở thành thương hiệu mạnh châm sóc sức khỏe... cũng được tích hợp để đạp ứng phương châm mạng đến một ký nghí dường sang trong và riêng tư cho du

Cú huých tăng trưởng mới của BAMBOO CAPITAL

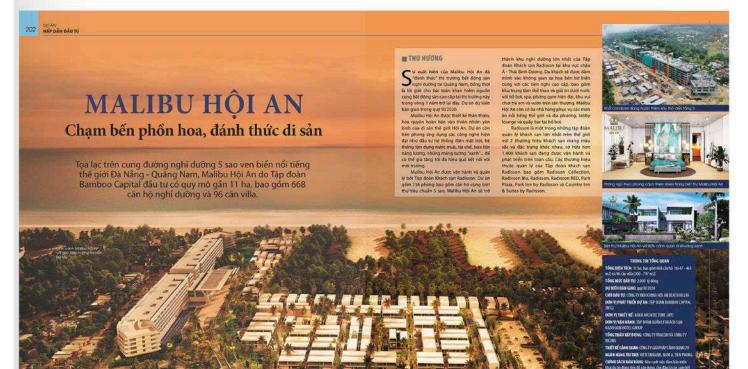
lợi nhuận trong giai đoạn 2019 - 2021 sẽ phá

Theo định hướng trung h Bamboo Capital (BCG), co cát

Trong nhiều dư ân được bình chọn tại giải thường Dot Property 2019, dư ân Malibu Hội An nổi bật với vi trí ôm trọn bờ biến Hà Ngoài ra, các săn phẩm về biệt thư nghi tướng lần căn hỏ đều được chăm chút tí mi, thiết kế tối giản nhưng hiện dai, tiên nghị phục vụ đa dạng nhu cấu chủ nhân. Mỗi biệt thự đều sở hữu riêng một khoảng sản ngặp năng và khu vươn xanh tươi để cư dân có My - noi từng được bình chen là một tr những bài biến đẹp nhất thế giới, từ đây giúp cư dân sinh sống để dàng đi chuyển đến trung tâm cũng như những vùng lân cần. Chủ sở hữu chi mất 25 phút kết nổi tới kết nổi giữa các thành viên trong gia đình

sản bay quốc tế Đà Năng và 15 phút tới quốc Đặc biệt, dư án này vữa ký thoá thuận vi ló 1A - con đường huyết mạch của cả nướ Đơn vị thiết kế BAKH Architecture đã giải bài toán "mọi biệt thự và căn hỏ nghi dưỡng đều hướng biến" do chủ đầu tư đặt ngày 19/8/2019, qua đó dự án sẽ đổi tên và được tập đoàn danh tiếng này vận hành theo tiêu chuẩn quốc tế S sao khi đi vào hoạt động ra. Bên canh đó, mát đó xây dựng chưa đến với tên Radisson Blu Hội An. Dư kiến, dự án sẻ 20% giúp tạo lập nhiều khoảng không gian chính thức bàn giao trong quý III/2020. Khi dụ án hoàn thành, dư kiến sẽ mạng lại nguồn thụ thoáng đặng cho dự án. Nhiều loại vật liệu và công nghệ tiến tiến được áp dụng trong dự án nhằm kiểm soát ánh nắng, giám hiệu ứng sióc tính khoảng 600 tỷ đồng cho 8CG trê tổng mức đầu tư là 2,300 tỷ đồng. đào nhiệt và tiết kiệm năng lượng chiếu sáng

Trong gial doan 2020-2025, BCG tilfp tục tập trung phát triển các dự án như: Casa Marina 2 tai Quy Nhon (bao gồm 160 căn tiếp tục được vận hành bởi Tập đoàn khách sạn Fadisson; dự ân căn hộ nghi đường Alia Hội An (Quảng Nam); dự án khách san Pega (Nha Trang), khu nghi dường Lavender Đà Lat (Đà Lat)... Với các chiến lược phát triển



# TÂP ĐOÀN **BAMBOO CAPITAL**

# TĂNG HƠN 50.000 KHẨU TRANG Y TẾ TÀI CÁC TỈNH LONG AN, **VĨNH LONG VÀ QUẨNG NAM**

NHẨM CHỦ ĐÔNG PHÒNG CHỐNG DỊCH BỆNH VIỆM PHỐI CẬP DO CHỦNG MỚI CỦA VIRUS CORONA (COVID-19) GÂY RA. SÁNG NGÀY 06/02/2020, TẬP ĐOÀN BAMBOO CAPITAL CÙNG CÁC CÔNG TY THÀNH VIÊN ĐÃ PHÁT ĐÔNG PHONG TRÀO "BAMBOO CAPITAL GROUP CHUNG TAY VÌ SỰC KHÓE CÔNG ĐỒNG" TRAO TĂNG HƠN 50.000 KHẨU TRANG Y TẾ CHO NGƯỜI DÂN TRÊN ĐỊA BÀN CÁC TỈNH LONG AN. VĨNH LONG VÀ QUẢNG NAM.



Cán bộ công nhân viên BCG trong chuyển công tác tại Vĩnh Long.



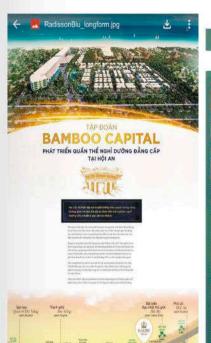
Tộp đoàn BCG phát tông khốu trang tại Long An.

ổ chức Y tế Thế giới đã tuyên bố tinh trạng y tế khẩn cấp toàn cấu đối với dịch COVID-19. Việt Nam có nguy cơ cao bùng phát dịch lớn do sở hữu chung đường biến giới với Trung Quốc (tâm điểm của dịch bệnh), lưu lương người qua lại, giao thương lớn, khách du lịch và người lao động đồng. Trước diễn biến ngày càng phức tạp của bệnh việm phối cấp, việc sử dụng khấu trang y tế được xem là một trong những cách hiệu quả nhất để đảm bảo sức khỏe bản thân cũng như phòng ngừa tối đa việc lấy lan cho người khác.

Nhằm chung tay giúp đở cộng đồng ứng phó đấy lùi bệnh dịch toàn cấu, Tập doàn Bamboo Capital đã triển khai phát khẩu trang v tế miễn phí cho các hộ dân nghèo trên địa bản tỉnh Long An, Vĩnh Long

Từ đầu giờ sáng ngày 06/02/2020, các cán bỏ công nhân viên đại diện các phòng ban và tố chức công đoàn của Táp đoàn Bamboo Capital và các công ty thành viên đã có mặt tại Văn phòng Nhà máy điện mặt trời BCG - CME Long An 1 (huyện Thạnh Hóa, Long An), Ủy ban nhân dân xã An Thạnh và xã Hựu Thạnh (2 xã này ở hai đấu trạm BOT DT830, Long An), Tịnh xá Ngọc Thiên (Vĩnh Long), dự án Malibu Hội An (tỉnh Quảng Nam) và dự án Amor Garden. Với tính thần tư nguyên và hãng hái tham gia chương trình của đại gia định BCG, hơn 50.000 khẩu trang y tế đã được trao đến tay người dân chỉ trong vòng vài giờ đồng hố.

**XUÂN HÁO** 



### BAMBOO CAPITAL (BCG) **NAM 2019**



MALIBU HÖI AN NHÄN LIÊN TIẾP 2 GIẢI THƯỜNG TAI DOT PROPERTY SOUTHEAST ASIA AWARDS 2019





Năm 2019 chứng kiến

sự tăng trưởng đột phá

của BCG ở các lĩnh vực:

động sản và năng lượng

Kết cấu ha tấng, bất

tái tạo trong khi vẫn

giữ "phong độ" với

linh vực kinh doanh,

sản xuất nông nghiệp

truyền thống.

# DẤU ẨN TẬP ĐOÀN BAMBOO CAPITAL GROUP (BCG) NĂM 2019

√SAO KIM

Giai doan năm 2018-2019 đánh dấu sư chuyển mình manh mè của BCG trong việc phát triển các dư án ha tắng và bất động sản. Dự án mở rộng Đường tính (DT) 830 và ĐT824 nối liền huyên Bến Lức - Đức Hòa là BOT đấu tiên thực hiện tại tỉnh do Tặp đoàn BCG đấu tư, chính thức đi vào hoạt động từ tháng 6-2018 với tổng mức đấu tư 1.380 tỉ động. Hiện nay, hàng ngày, số lượng xe kru thông trung bình 7,182 xe. doanh thu dư kiến 130 tỉ đóng trong năm 2019.

ối với bất động sản, BCG triển khai thành công 2 dự án: Malibu Hội An tại Quảng Nam với quy mô 764 cân hộ nghỉ dưỡng và biệt thự ven biến cùng dự án King Crown Village tại khu vực Thảo Điển, quản 2, giai đoạn 1 có quy mô 17 căn biệt thư và giai đoạn 2 là tổ hợp căn hộ dịch vụ khách san, văn phòng cho thuế, Ngày 12-12-2019, tại Bangkok, Thái Lan, dự án Malibu Hội An do tập đoàn BCG phát triển diroc virh danh 2 hạng mục: Đụ án biết thư nghi đường cao cấp hưởng biến tốt nhất Đồng Nam A và Dự án cần hỗ nghi dưỡng có thiết kế đẹp nhất Đồng Nam A tai Gail thường Đạt Property



Nhà máy năng lượng một trời BCG CME Long An 1 với công suất 40,6MWp tại huyện Thạnh Hóa, Long An chính thức đấu nối vào lưới điện quốc gia tháng 6-2019



Nụ cười của nhân viên thu phí tại BOT Đường tỉnh 830

Đồng Nam Á 2019, một giải thưởng bất động sản thường niên uy tin tai khu vực. Giai đoạn 2020-2025, BCG tiếp tục tập trung phát triển các dự án như Casa Marina 2 tại Quy Nhơn (bao gồm 160 biệt thư), dự án căn hộ nghỉ đường Alila Hội An (Quảng Nam), dự án khách san Pegas (Nha Trang), khu nghi dường Lavender Đà Lạt (Đà Lạt)....

Nhận định được xu thế phát triển bễn vùng của thế giới, BCG nhanh chóng nắm bắt cơ hội phát triển và đầu tư vào Năng lượng tái tạo. Kế hoạch dài hạn của BCG là trở thành một trong những nhà phát triển năng lượng sạch hàng đầu tại Việt Nam nhằm đấp ứng nhu cầu sử dụng điện ngày chng tăng, đồng thời đem lại nguồn thu nhập ổn định với biến đô lợi nhuân cao.

Năm 2019, BCG thành công triển khai 2 dự án nhà máy năng lượng mặt trời tại huyện Thanh Hóa. Dự án BCG-CME Long An 1 với công suất 40MWp, mỗi năm cung cấp khoảng 60 triệu KWh diện; dự án BCG-CME Long An 2

với công suất 100MWp, tróc tính cung cấp lên đến 151 triệu KWh điển mội năm.

BCG đặt mục tiểu đến năm 2025 sẽ triển khai thành công 2GW công suất năng lượng tái tạo trên các dự án. Bên cạnh đó, BCG đạng tập trung đầu từ máng năng lượng mặt trời áp mái với mục tiểu triển khai thành công SMWp trong năm 2019 và 50MWp đến nām 2020.

Với định hướng phát triển và chiến lược tăng trưởng hiện tại của Tập đoàn, BCG đặt mục tiêu đến năm 2023, cơ cấu doanh thu sẽ chuyển đối 80% từ lĩnh vực năng lượng tái tạo và bắt động sắn, 20% còn lại sẽ từ mảng nông nghiệp và các mặng kính đoạnh khác. Bên canh đó, BCG cũng kỳ vọng đạt mức lợi nhuận 1.700 tỉ đồng vào năm 2023.

Ngày 29-11-2019, Chủ tích

Tập đoàn BCG - Nguyễn Hỗ Nam được bầu giữ chức vụ Phó Chủ tích Hiệp Hội Doanh nghiệp tính nhiệm kỳ 2019-2024, phụ trách việc quan bệ quốc tế và xúc tiến thương mại, tăng cường liên kết và kết nổi với cộng đồng đầu tư quốc tế đến các thành viên trong hiệp hội của tính. Đồng thời, BCG sẽ tập trung đầu tư và góp phần vào sự phát triển của tính thông qua các dự án hạ tầng, bất động sản và năng lượng tải tạo. Theo đó, ngoài các dự án đang được triển khai, BCG hiện nỗ lực nghiên cứu khả năng phát triển nguồi năng lượng khí thiên nhiên hóa long LNG tại tính như lời cam kết kiến định của BCG trong việc thúc đấy sự tăng trường tại vùng





### INTRODUCTION TO THE SUSTAINABLE **DEVELOPMENT REPORT 2019**

### I. INTRODUCTION

Sustainable development is currently a development in the economy, society major concern on a global scale. In the and environment. development of the world, each region This Sustainable development report is energy sources which occurs due to the increasing depletion of non-renewable resources, the more damaged the natural environment is, the broken the ecological balance is, leading to global climate change.

keep up with with social progress and 302, GRI 307, GRI 401, GRI 403, GRI 419 of development will lead to social inequality; cultural and moral version. deterioration; The growing gap This report is also supported by the between rich and poor also leads to Corporate Sustainability and Reporting social instability.

In that condition, sustainable (CSRCB) directly provided by the GRI to development strategies and plans with improve the competitiveness and the goal of harmonizing economic reporting quality of enterprises in growth with ensuring social security Vietnam, helping the enterprises like us and environmental protection are to participate strongly in the global considered a suitable and long-term value chains. solution for the world. Organizations In addition, we also refer to the Group's which are taking steps towards the

and country has to face many pressing the first report prepared by Bamboo problems. The faster the economy Capital Group whose the reporting grows, the bigger shortage offuel and period from January 1, 2019 to December 31, 2019.

This report together with the enterprise profile was prepared based on GRI Standard - an internationally recognized standard from the Global Reporting Initiative (GRI), Reference Besides that, economic growth's fail to forms according to GRI 202, GRI 301, GRI the 2016 version and GRI 303 of the 2018

for Competitive Business Programme

and enterprises in Vietnam, including development strategy with the Bamboo Capital Group (BCG or the National Action Plan in the 2030 Group) and its subsidiaries are not out Agenda adopted by the United Nations of that trend. BCG sets a long-term plan General Assembly in September 2015 for the Group including its subsidiaries with 17 sustainable development goals.



Aiming to the goal of sustainable development, Bamboo Capital Group is gradually building and implementing plans on all operational aspects of the Group including production, business, financial and non-financial activities. The Sustainable Development Report is the driver for the Group to manage and implement its growth goals in the "sustainable" framework, thereby building its brand and affirming Bamboo Capital Group's position in the international market, contributing to the formation of corporate culture and motivating employees. Through reporting, information about BCG and its affiliates is provided openly and transparently to interested parties.



### III. SCOPE OF REPORTING

The Sustainable Development Report of Bamboo Capital Group publishes information related to governance. goals, sustainable development orientations and economic, environmental and social performance results during the reporting period from January 1, 2019 to December 31, 2019.

This report is prepared for the scope of activities of member companies according to the following diagram:



#### Nguyen Hoang Development JSC

The company operates in manufacturing and agriculture with exterior wood products and coffee.

### **Transport and Industry Development Investment** JSC (Tracodi)

Operating in construction and trade, Tracodi provides civil and industrial infrastructure construction services and exports agricultural and manufacturing products to international markets.

#### **BCG Land** JSC

Operating in infrastructure and real estate, BCG Land focuses on developing residential and resort real estate projects in favorable locations in Vietnam.

### **BCC Energy** JSC

Operating in the renewable energy sector. BCG Energy is one of the pioneers in the field of solar power in Vietnam.



### IV. SUSTAINABLE DEVELOPMENT STRATEGY

In the future, BCG orientates development based on 17 sustainable development goals of the United Nations:





### UNITED NATIONS GOALS



### GOAL 8

Promote long-term, open and sustainable economic growth, and create sufficient and stable jobs for all people.



### GOAL 12

Ensure sustainable consumption and production patterns.

### **ORIENTATION**

Improve the brand value, reputation and position of BCG in

Continuously seize business development opportunities, at the same time constantly research the feasibility to develop new projects.

Specific investment and business plans:

- Short-term: Investment in agricultural and manufacturing projects, creating stable cash flows in the short term.
- Medium-term: Investment in infrastructure and real estate projects, expected sudden cash flows over the years.
- Long-term: Investment in renewable energy projects towards stable and sustainable development.

Create new job opportunities for many workers, reducing the unemployment rate in the locality in particular and the whole country in general to contribute to the socio-economic improvement and development.

Develop and apply wastewater, waste treatment processes for manufacturing factories.

Aim for CO<sub>2</sub> neutralization in the BCG ecosystem.

31





### UNITED NATIONS GOALS

### GOAL 6



Apply strict wastewater treatment processes, periodically inspect and measure to ensure subsidiary operating in the manufacturing sector not to cause damage to the environment.T

ORIENTATION



### **GOAL 12**

Affordable and clean energy

BCG strengthens cooperation with domestic and international units to promote investment in renewable energy and provide clean electricity to the national grid.

Apply rooftop solar systems for companies to reduce the use of conventional energy sources.



### GOAL 13

Action in response to climate change

Maximize green spaces in real estate projects. Further focus on implementing renewable energy projects to reduce emissions towards the goal of neutralizing CO<sub>2</sub> in the BCG ecosystem, contributing to mitigating climate change.



## SOCIETY **GOALS**



UNITED NATIONS GOALS

**ORIENTATION** 

FOR EMPLOYEES



GOAL 3

Good health and well-being for workers

Maintain and add spiritual care activities for employees to achieve high work efficiency.

Fulfill material conditions, create a professional and friendly working space.



GOAL 4

Quality education

Apply a variety of training programs for all types of employees, supplement orientation training courses for

Build a healthy working environment, create conditions for human resources to develop.



GOAL 5

Gender equality

No discrimination.

Supervise member companies to strictly comply with the principles of gender equality at work.

Expand policies and benefits for female employees.

### **UNITED NATIONS GOALS**

FOR COMMUNITY



GOAL 1

No poverty



GOAL 2

Zero hunger

Organize more CSR activities in the locals where the projects are located to:

**ORIENTATION** 

- Promote the development of the region
- Eliminate hunger and reduce poverty.

Continue to use local labor for projects to create jobs for local people.

Build infrastructure in the localities where the project is deployed, contributing to the innovation of the province and city.



GOAL 9

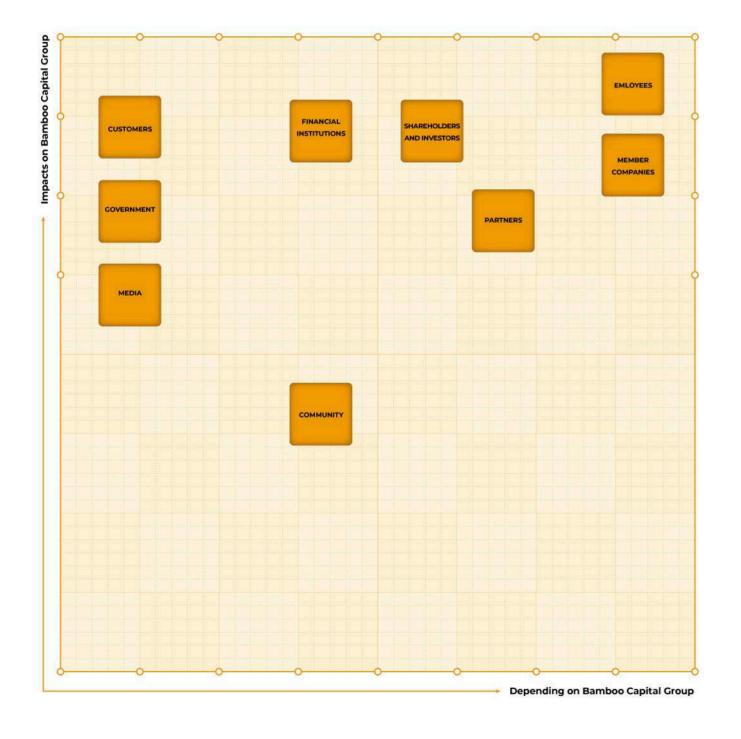
Innovate, build sustainable infrastructure



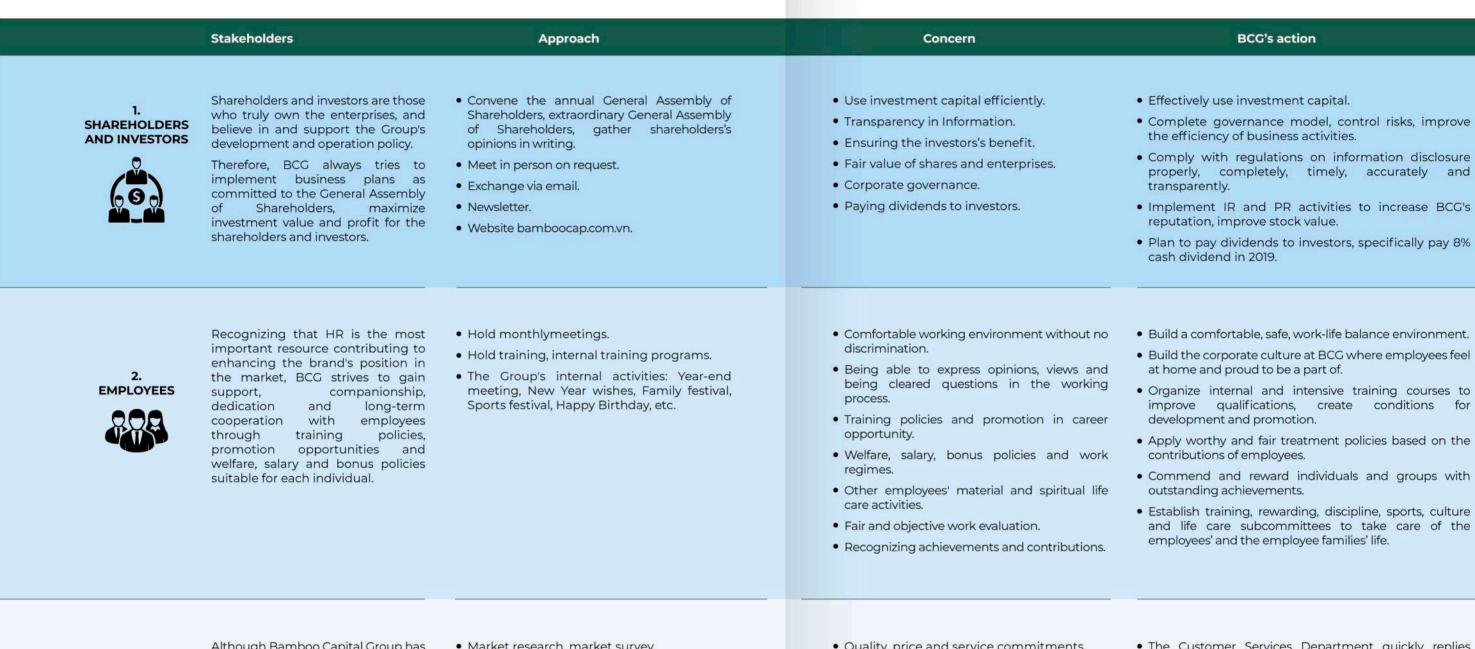


### V. PARTICIPATION OF STAKEHOLDERS

KEY STAKEHOLDERS OF BAMBOO CAPITAL GROUP







### CUSTOMERS



Although Bamboo Capital Group has no direct customers, customers are the decisive factor affecting the business results and success of the member companies, directly affecting the Group.

- · Market research, market survey.
- · Receive comments and feedback from customers, solve problems.
- Sales, launch meetings.
- Website bamboocap.com.vn.
- Fanpage Bamboo Capital.

- Quality, price and service commitments.
- · Information transparency.
- · Reputation and brand enterprises, investors.
- The Customer Services Department quickly replies inquiries via hotline, fanpage.
- Research and develop products to meet market demands.
- Apply environmental and customer protection policies.
- Build brand's reputation
- Provide accurate and transparent information about products and projects.

	Stakeholders	Approach	Concern	BCG's action
PARTNERS	Partners including contractors, suppliers, etc., are individuals and organizations directly involved in business activities and project implementation, who make important contribution to the success of the Group.	<ul> <li>Meet in person.</li> <li>Exchange information via phone, email.</li> <li>Attend and organize conferences, seminars, workshops to engage suppliers and contractors.</li> </ul>	<ul> <li>Cooperation for development.</li> <li>Responsible production and project implementation.</li> <li>Project implementation capacity.</li> <li>Corporate reputation.</li> <li>Strict implementation of the signed terms, openness and transparency in cooperation.</li> </ul>	<ul> <li>Contact, meet to exchange information, implement cooperation programs.</li> <li>Have an attitude of integrity, support, be open and transparent in all cooperation activities.</li> <li>Supervise and correct errors.</li> <li>Improve brand reputation.</li> </ul>
5.  MEMBER COMPANIES  ****	BCG Group's member companies operate in 4 key areas: Manufacturing - Agriculture, Construction – Tradeing & Infrastructure - Real Estate and Renewable Energy. A well-coordinated relationship between the Parent Company and its member companies will determine the success of the Group's development strategy and also contribute to the country's socio-economic development.	<ul> <li>Hold monthly hand-over meetings.</li> <li>Make reports of the Executive boards of the member companies.</li> <li>The Group's personnel participate in the Board of Directors and the Supervisory Board of the member companies.</li> </ul>	<ul> <li>Development policy, orientation and business plan of the parent company for member companies.</li> <li>Approach major partners, expand domestic and international cooperation.</li> </ul>	<ul> <li>Promote connection with partners, seek investment capital for the company.</li> <li>Support building production and business plans, set reasonable goals.</li> <li>Seek experts, good human resources to support production, improve project implementation capacity for the member companies.</li> <li>Establish regulations applicable to the whole Group to ensure compliance with laws, regulations on labor safety and environment.</li> <li>Organize training programs for all of the Group's member companies to participate.</li> <li>Build remuneration, salary, welfare and promotion polices for personnel at all companies under the Group.</li> </ul>
6. OVERNMENT	The government we mention is government agencies, state agencies and local authorities. These agencies have the function of managing, ensuring the business environment and indirectly supporting enterprises through incentive and supportive policies.	<ul> <li>Participate in and contribute ideas at conferences, seminars organized by government agencies, the State.</li> <li>Join relevant organizations and associations.</li> </ul>	<ul> <li>Compliance with regulations, laws, and support state policies and campaigns.</li> <li>Contribution to the state budget.</li> <li>Producing and operating with responsibility Develop local economy, social security.T</li> </ul>	<ul> <li>Fulfill all obligations of the enterprises such as tax obligations, insurance payment.</li> <li>Regularly update fully and quickly information about Laws, State regulations to ensure no mistakes occur.</li> <li>Comply with regulations on transparency and information disclosure.</li> <li>Reports are submitted on time in the strictest compliance.</li> <li>Participate in movements and programs launched by state agencies to support the community and society.</li> <li>Actively launch programs aimed at social development and local economic development.</li> <li>Create stable jobs, provide opportunities for future local development.</li> </ul>





	Stakeholders	Approach	Concern	BCG's action
7. COMMUNITY	The economy development orientation is parallel with social development, so BCG understands that the support and trust is an important basis for implementing production and business activities, implementing projects locally. Therefore, BCG always strives to improve the economy and society in localities where the Group has projects and production and business facilities.	<ul> <li>Directly discuss through programs and events in the provinces where enterprises do business, manufacture and develop projects.</li> <li>Coordination with local authorities.</li> <li>Public relations.</li> </ul>	<ul> <li>Protect natural environment, living environment for the community.</li> <li>Ensure labor safety.</li> <li>Perform social and community activities to contribute to the development of the local community.</li> <li>Create jobs.</li> </ul>	<ul> <li>Recruit local workers to work for the Group's factories and projects.</li> <li>Strictly comply with the environment and labor safety.</li> <li>Implement charity programs, the community programs to support difficult circumstances and contribute to community development.</li> </ul>
8. FINANCIAL INSTITUTIONS	Financial institutions include banks and financial partners.  The financial institutions play a particularly important role, directly affect the capital ability to implement the Group's projects. Therefore, BCG always tries to harmonize the interests of the parties, commit to transparency and reputation in cooperation.	<ul> <li>In-person meetings.</li> <li>Participating in seminars and workshops to raise capital.</li> </ul>	<ul> <li>Economic efficiency and ability to pay to lenders.</li> <li>Ability to implement projects</li> <li>The harmony of interests between the parties.</li> </ul>	<ul> <li>Ensure reputation, improve credit rating, ensure efficientcy in management and use of financial resources.</li> <li>Perform risk management, strengthen corporate governance and transparency.</li> <li>Improve project implementation capacity, implement projects in accordance with commitments with banks, financial partners, investors and customers.</li> </ul>
9. MEDIA	Media activities have a great impact on the image and reputation of enterprises in the market.  BCG has been maintaining media activities to provide timely and accurate information, ensuring the image of the Group and its member companies.	<ul> <li>Information disclosure.</li> <li>Response to interviews and press releases in case of events.</li> <li>Website bamboocap.com.vn.</li> <li>Social network: Facebook, Youtube, Linkedin.</li> </ul>	<ul> <li>Prompt and transparent information disclosure in accordance with regulations.</li> <li>Clarity and accuracy of information exchanges, speeches with newspapers, media agencies about the enterprises.</li> <li>Ability to implement the proposed plans, comply with commitments with customers and state agencies.</li> </ul>	<ul> <li>Commit to disclose accurate and correct information about the actual operations of the Group.</li> <li>Proactively disclose important information that directly or indirectly affects customers, shareholders and investors.</li> <li>Make objective industry judgments in-order-to raise awareness of stakeholders.</li> <li>Regularly update the business situation, project progress through newsletters, event news on the website and fanpage of the Group.</li> </ul>



### **VI. KEY ISSUES**

### THE MATRIX OF KEY ISSUES OF BAMBOO CAPITAL GROUP



Economic issues Environmental issues Social issues

BCG selects key issues based on feedback and concerns of the stakeholders and through the analysis of the organizational context and the harmony between the sector groups of each subsidiary.

These key fields are also considered to be related to 17 Sustainable Development Goals of the United Nations.

### **ECONOMIC GOALS**



- Economic efficiency
- Market presence





### **ENVIRONMENTAL GOALS**



- Materials
- Energy
- Water and wastewater
- Environmental compliance







### **SOCIAL GOALS**



- Employment
- Occupational safety and health
- Education and training
- Local community
- Economic, social compliance















### VII. PRACTICE OF REPORTING

### 1. REPORTING REGIME

Bamboo Capital Group's Sustainable Development Report is prepared annually and separate from the Annual Report.

Data in the report is made for the period from January 1, 2019 to December 31, 2019, the same year as the 2019 Annual Report.

### 2. INFORMATION FOR CONTACT AND REPORTING

For more information about the report, please contact:

The Sustainable Development Report Team of Bamboo Capital Joint Stock Company

Working office: 27C Quoc Huong, Thao Dien Ward, District 2, Ho Chi Minh City

Tel: (028) 62.680.680

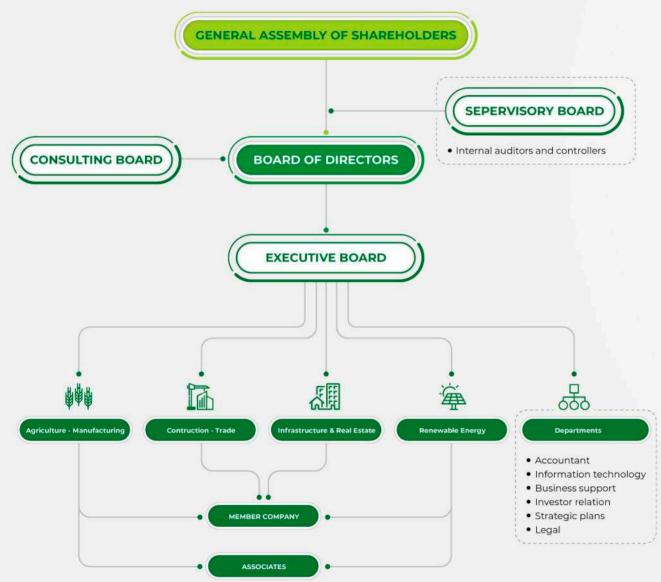
Email: info@bamboocap.com.vn





### I. CORPORATE GOVERNANCE

### 1. ORGANIZATIONAL STRUCTURE OF BAMBOO CAPITAL JSC



The organizational chart of Bamboo Capital Joint Stock Company



### THE BOARD OF DIRECTORS

### THE EXECUTIVE BOARD

The structure of the Board of Directors of Bamboo Capital Group as of December 31, 2019 is as follows:







Chairman of the Board of Directors





### Mr. Nguyen The Tai

Vice Chairman of the Board of Directors cum Chief Executive Officer





### Mr. Nguyen Thanh Hung

Member of the Board of Directors cum Deputy Director





### Mr. Pham Minh Tuan

Member of the Board of Directors cum Deputy Director





### Mr. Anthony Lim

Member of the Board of Directors





#### Mr. Bui Thanh Lam

Member of the Board of Directors





### Mr. Nguyen Quoc Khanh

Member of the independent Board of Directors

### CHAIRMAN OF THE BOARD OF DIRECTORS NOT HOLDING CONCURRENTLY THE GENERAL DIRECTOR

The separation between the Chairman of the Board of Directors and the Chief Executive Officer demonstrates a clear division of responsibilities between the Chairman of the Board of Directors and the Chief Executive Officer to ensure the independence of the Board of Directors and the Board of Executive. This separation also ensures the division of powers, increases responsibilities and enhances the independence in decision making of the Board of Director.





### Mr. Nguyen The Tai

Vice Chairman of the Board of Directors cum Chief Executive Officer





### Mr. Nguyen Thanh Hung

Member of the Board of Directors cum Deputy Director





### Mr. Pham Minh Tuan

Member of the Board of Directors cum Deputy Director





### Ms. Hoang Thi Minh Chau

Chief Financial Officer





### Ms. Tran Hue Linh

Lawyer of the Group cum The person in charge of governance

#### SUPERVISORY BOARD

(Level of independence: Not employees of the company)





### Mr. Dinh Hoai Chau

Chief of the Supervisory board





### Mr. Nguyen Dang Hai

Member of the Supervisory board





### Mr. Nguyen Viet Cuong

Member of the Supervisory board

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2. INTERNAL
GOVERNANCE MODEL OF
BAMBOO CAPITAL GROUP



CONSULTING BOARD

**NGUYEN HO NAM** 

CHAIRMAN OF THE BOARD OF DIRECTORS

The governance model of the Group is organized into the management levels as follows: Chairman of the Group Councils, Committees, Boards, Sub-comittees and Lawyer of the Group Member companies, core associates Member companies, secondary associates (the companies hold controlling shares or non-controlling shares of the core member companies) 03 In addition, the Councils, Committes, Boards, Sub-committees and the Lawyer of the Group are established to increase internal governance efficiency in the Group.

SEPERVISORY BOARD

Strategy Committee of the Group

Executive Committee of the Group Auditing Committee of the Group HR Board of the Group Budget & Capital Committee of the Group

Festival Sub-committee of the Group Relation & External Affair Committee Strategic Investor Relation Committee

Investment Council Lawyer of the Group

The internal governance model of Bamboo Capital Group



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### 2.1. POSITION, ROLE AND OPERATIONAL PRINCIPLE OF THE COUNCILS, COMMITTEES, BOARDS, SUB-COMITTEES OF THE GROUP

• Councils, committees, boards and sub-committees are the governing bodies of the Group having full powers to be on behalf of the Group according to the assigned duties except for matters under the authority of the General Assembly of Shareholders, the Board of Directors of the Group's

• Councils, committees, boards and sub-committees operate under the decentralized management of the Group's Chairman and have its own seal. The operating budget is approved and allocated by the Group's Chairman.

 Councils, committees, boards and sub-committees operate on the principle of leadership by the head. Each Head of the Council, committee, board or sub-committee is responsible for the assigning works and is jointly responsible prior to the

### 2.2. FUNCTIONS, DUTIES OF THE COMMITTEES, BOARDS AND SUB-COMMITTEES OF THE GROUP

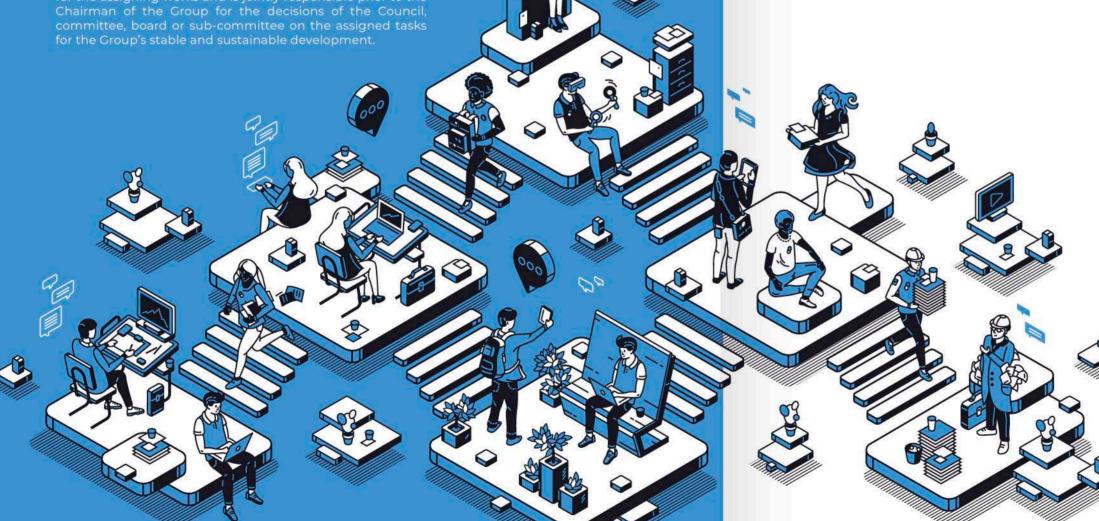
**Stratety Committee** of the Group

Build the overall development strategy of the Group; Study projects on the Group's production and business development strategy, overall development plans of key areas of activity and investment plans in each period.

#### **Executive Board**

Manage and operate daily activities, affairs of the Company under the authority of the Director in accordance with the Law and the Company Charter;

- Implement the resolutions of the Board of Directors and the General Assembly of Shareholders, business plans and investment plans of the Company approved by the Board of Directors and the General Assembly of Shareholders;
- Sign and execute economic, civil contracts and other types of contracts for production and business activities and other activities of the Company;
- · Make decisions on the appointment, dismissal, reward and discipline for the managerial positions of the Company that are not subject to the appointment of the Board of Directors;
- Recruit and employ employees in accordance with the regulations of the Board of Directors, laws and in accordance with the needs of production and business of the Company. Decide the salary, allowances (if any) for the employees in the Company;
- · Represent the Company prior to Laws and in disputes related to the Company;
- · Other rights and duties as prescribed in the Charter.







#### **Auditing Committee** of the Group

Establish and manage the Company's financial plan implementation:

- Establish and control the implementation of annual receipt and expense plans.
- Establish and track the implementation of revenue, expense, and profit plans.
- Establish and monitor the implementation of capital plans, the use of capital and funds.
- Manage the situation of fixed assets, financial investment assets.
- Advise the Board of Directors in planning and making decisions related to the Company's financial operations.

Organize and implement statistical accounting:

- · Establish and implement the organizational structure of the company's accounting and statistics apparatus.
- Establish and record the system of accounting and statistic books in accordance
- Store accounting record and books in accordance with the regulations on statistical accounting.
- · Perform transaction accounting with customers.
- Perform detailed accounting, general administration and governance.

Establish and implement an internal and external reporting system:

- Prepare and submit financial statements and other reports at the request of the SSC, Stock Exchange, auditing agencies, tax authorities and other relevant State agencies as prescribed.
- · Prepare and submit the separate and consolidated financial statements of the Company to the Board of Management, the Board of Directors.
- Coordinate to make relevant reports with the Departments in the Company.

### HR comittee of the Group

- Plan and recruit staff according to the strategy and needs of the departments.
- Seek and coordinate with units to implement training programs to improve the skills and qualifications of Bamboo Capital Group's employees.
- · Monitor and make reward, discipline decisions for employees based on the rules and regulations of the company or group.
- Organize and support the implementation of art, sports activities to improve the spiritual and physical life of the employees.

#### **Budget and Capital** Committee

- This committee is the budget and capital governing, managing and distributing body of the Group governed by the Chairman of the Budget and Capital committee of the Group.
- Develop budget plans, capital plans and capital utilization plans, manage and allocate capital for the Group's companies for each specific project.
- · Seek and build relationships with financial institutions to ensure short-term and long-term capital mobilization goals to meet capital for the Group's projects and to be in line with the Group's development orientation in each period.
- The implementation of the capital management mechanism includes: Developing capital plans, allocation and use of capital; Monitoring the capital use efficiency in the companies.
- · Summarize and report to the Chairman of the Group the situation of capital sources and the use of capital in the Group.
- · Allocate expenses, monitor and report operating budget of the Councils, committees, boards and sub-committees.

#### **Festival Sub-committee**

- Build the Group's brand identities, logos, uniforms, badges and souvenirs;
- Build programs, speeches, operating budget for the Group's ceremonies, celebrations, events, emulation and commendation movements;
- · Build program content, operating budget for Culture, Arts, Sports, Team building of the Group;
- Develop programs, organize the implementation of works related to decoration, ornamentation, reception, logistics of events organized by the
- · Propose unscheduled rewards for the achievements of individuals and collectives in the Group:
- Report quarterly, six-monthly, yearly and summarize the results of the tasks with the Standing Board of Directors.

### **Relation & External Affair Committee**

- Advise, consult and supervise the company's external relations, especially investment cooperation activities and investment projects.
- Proactively seek and maintain relationships with capable and reputable external partners (individuals, organizations) in the field to introduce to the units and propose establishment of cooperation relationships.
- Develop brand name and reputation of the Group for domestic and foreign agencies, unions and organizations.

### Strategic Investor **Relation Board**

- Seek and cooperate with domestic and foreign partners with financial and management capacity in investment in the Group's projects.
- Organize meetings, exchanges, discussions and provide information on issues of mutual interest of the Group and strategic investor.
- Strengthen, expand and develop relationships between the Group and strategic investors participating in cooperation and investment in the Group's projects.

#### Investment council

- Analyze, summarize and evaluate prospects for economic, social, scientific, technological, environmental development and national and international factors for strategic research, planning, investment plans of the Group.
- · Directly direct all activities to implement projects with dominant capital of the Group.

### Lawyer of the Group

- The Council is the Chief Lawyer acting as a Lawyer of the Group, and is responsible for advising and assisting on general legal matters of the Group.
- Have full powers to operate the activities of the Legal Department, the Legal divisions of the Group's member companies.



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Risk management of

Bamboo Capital in 2019

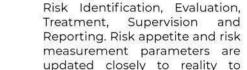
### 4. RISK MANAGEMENT -

Risk management is an indispensable activity for the sustainable development of any enterprise. Good risk management means that enterprises have good control over the impacts and the likelihood of risks, are less affected by unforeseen impacts and able to implement timely and timely response solutions in order minimize the damage caused by the risk. Understanding that, Bamboo Capital Group always considers risk management as one of the key governance activities of the Group.

### 3. SUPERVISORY ACTIVITIES

as follows:

- Board of Directors through the criteria and plans approved at the Annual General Assembly of Shareholders and the Extraordinary General Assembly of Shareholders. The results of the previous year will be
- of the Company in accordance with market fluctuations.



ensure high practicality;

· Risk management process is

regularly implemented from

 Continuously review, assess risks and improve current processes;

· Regularly monitor and update the market economy, changes in the legal system, SWOT analysis, etc. to promptly identify risks, challenges as well as seize business opportunities:

### Purposes of risk management

In the production and business activities, Bamboo Capital JSC's Board of Directors and Executive Board have determined that risk management is one of the top corporate governance principles that need special attention. The Board of Directors has proposed and implemented many risk management measures to minimize the negative impact of these risks on production and business activities.

Risk management aims to:

- Timely identify risks and exploit opportunities, optimize operational efficiency;
- Strengthen capacity in decision making, plan and prioritize work on the basis of thorough and close understanding of the business operations, business environment, opportunities and challenges of the Group.
- Protect and enhance assets as well as the Group's image:
- · Clearly define ownership and risk management, develop continuous supervision and reporting mechanism in the Group.
- The Group has built a risk management system based on international practices and standards and applied it flexibly in accordance with the company's operating model and business environment in Vietnam.

The supervision of operational efficiency of the governance department of Bamboo Capital Group is

- The General Assembly of Shareholders supervises the reported in detail in the next year's meeting.
- The Board of Directors supervises the operational efficiency of the Executive board through financial and non-financial targets approved by the General Assembly of Shareholders, which is adjustable to be suitable by the Board of Directors. In addition, the Board of Directors also requested the Executive board to add other financial targets to enable more specific supervision based on detailed business plans approved annually. For non-financial targets such as management, operation, compliance, the Board of Directors supervises through internal periodic reports, reports to the Supervisory Board, internal audit, reports and inspections of the authorities. The Board of Directors holds regular in-person meetings once every quarter (01) to discuss, debate and agree on decisions under the authority of the Board of Directors to promptly give directions in operating business activities
- · System of reports: Quarterly financial statements, mid-year, annual reports submitted to the State Securities Commission, publicly available on the website and sent to shareholders. Semi-annual and annual governance reports in accordance with information disclosure and other extraordinary reports. Annual report of the Board of Directors and the Supervisory Board at the General Assembly of Shareholders.

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BAMBOO CAPITAL GROUP





### **GRI 103** MANAGEMENT **APPROACH**

Bamboo Capital understands that a sustainable development strategy in the long term can only be implemented based on the solid financial foundation and steady economic growth.

Therefore, the Group always strives to improve operational efficiency, fulfill business plans approved by the General Assembly of Shareholders, monitor and evaluate operational efficiency indicators such as total assets, revenue, profit, market share, etc.

At the same time, Bamboo Capital controls the indicators through a strict management system. Information is updated and announced to the Management Board monthly in meetings of the Management Board of the Company.

#### Policy

The Company strives to attain revenue and profit growth based on the strength of its ability to operate, mobilize capital and to have relationships with reputable domestic and international partners.

We are committed to the highest benefits for shareholders, income for employees and the economic development of the community.

#### Commitment

Fully comply with Law on Enterprises 2014, Law on Corporate Income Tax, Law on Investment, Law on Securities, etc., together with relevant Circulars, Decrees and laws according to international practices.

### Goals/indicators

Revenue in 2020

After-tax

profit in 2020

**Expected rate of** dividend payment

#### Responsibility

General Director

#### Resources

Head/Deputy Head of departments of the Company such as the Department of Personnel - Administration, Department of Finance -Accounting.

#### Claim receipt and resolution mechanis

Receive and resolve complaints through the company union.

#### Specific programs, actions, projects and initiatives during the year

- · Complete, expand and put into operation solar power projects, including roof-top solar power projects, solar and wind energy farms to increase capacity.
- Implement and complete the project management system and improve investment capacity.
- Develop policies on salary and bonus for implementation.
- Supply environmentally friendly materials and apply renewable energy solutions to projects.
- Evaluate and select suppliers and contractors through a social and environmental compliance practice.

Overall assessment of governance methods for the economic efficiency of enterprises in 2019:

#### Evaluation mechanism

Operating results are evaluated and reported quarterly and annually.

Participants: Board of Management, committees, Accounting and Finance Departments, Supervisory Board, External auditing companies (Southern Auditing & Accounting Financial Consulting Services Company Limited (AASCS)).

Activities are reviewed and assessed through the Board of Directors meetings, General meetingsof Shareholders, Annual evaluations of the Supervisory Board.

#### Results

Good

Adjustment or suggestion for improvement



## **GRI 201-1 DIRECT ECONOMIC VALUE GENERATED AND DISTRIBUTED**

In 2019, taking advantage of the continued good growth of the Vietnamese economy, BCG focused on investing and implementing projects with the goal of economic growth in the sustainable development direction.

With the strength of the ability to operate, mobilize capital and relationships with prestigious domestic and international partners, BCG has always cultivated experience, learned new technologies, thereby looking for opportunities to expand the market and develop real estate as well as renewable energy projects.

In parallel with the expansion of the scale of its operation, in 2019 BCG achieved positive economic

Specifically, in financial activities in 2019, BCG attained outstanding business results as follows: Total consolidated revenue for the year reached 1,575 billion VND, an increase of 42% compared to 2018 (1,113 billion VND). Average growth rate in the 2015 - 2019 period was over 12%.

After-tax profit in 2019 reached 141 billion VND, an increase of 1.173% compared to 2018 and achieved an average growth rate of 34% from 2015.

#### Operating results of BCG in the 2015-2019 period

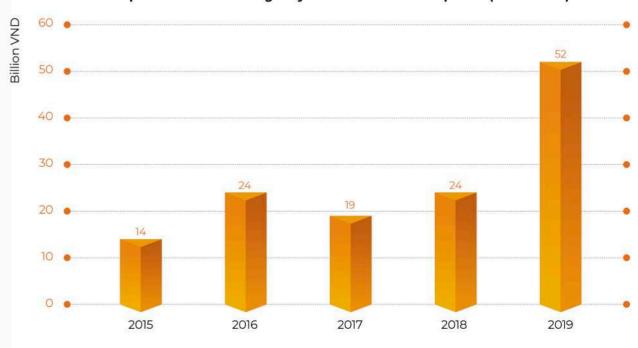


In addition to direct economic efficiency, BCG has been contributing to the development of infrastructure in localities with real estate projects such as roads, drainage systems as well as utilities.

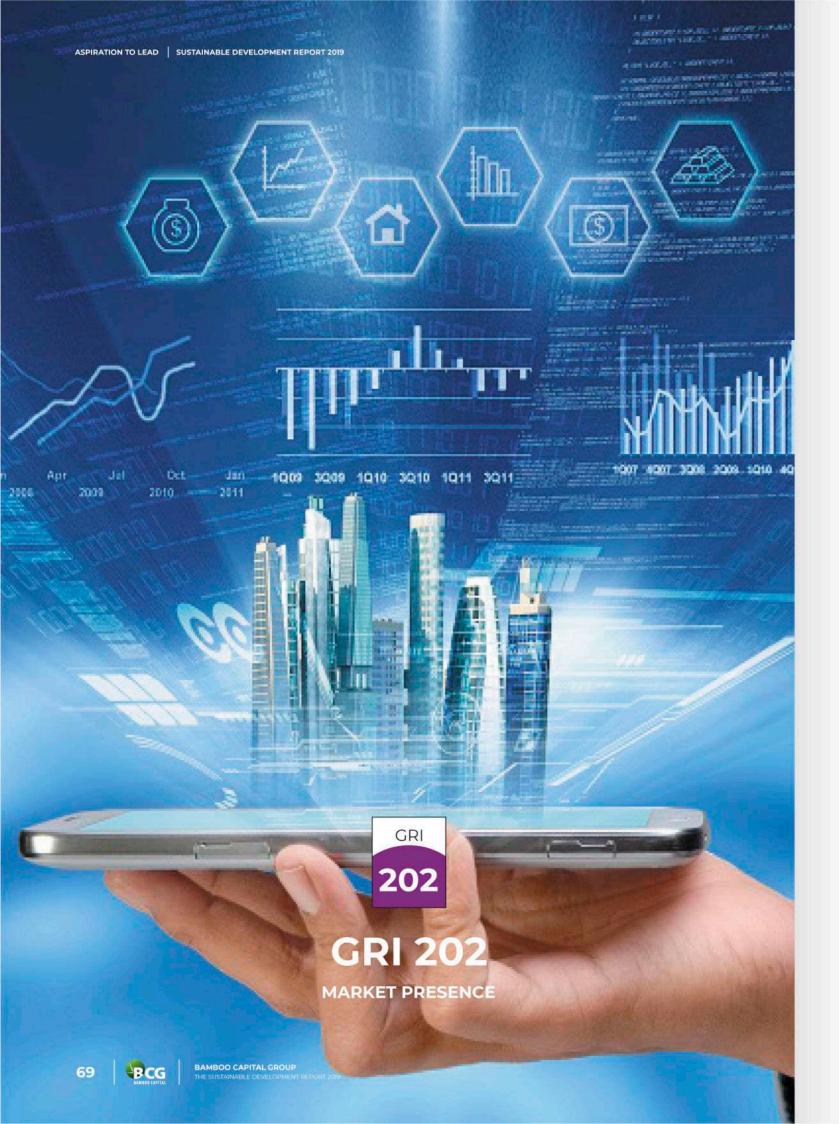
## 201-3 DEFINED BENEFIT PLAN OBLIGATIONS AND OTHER RETIREMENT PLANS

Since its establishment, BCG has always fully fulfilled all tax obligations, positively contributing to the development of the community and society.

#### CIT paid to the State budget by BCG in the 2015-2019 period (billion VND)









## **GRI 103 MANAGEMENT APPROACH**

Maintaining a competitive salary policy is an important factor to attract talents and maintain the cohesion of employees. BCG has recruited employees from the local community, contributing to creating jobs, accompanying the economic development in the locality where the Group operates and develops projects.

In order to maintain a wage policy towards internal equality for employees and increased competitiveness of total income in the market, BCG has reviewed and raised wages for employees annually based on operating results and work efficiency of individual employees (KPI) to motivate the employees, increase the level of adhesion to the enterprise and promote labor productivity of the employees.

In case of any adjustment to regional minimum wages by the Government, the Group will apply a new wage and adjust income for the employees to ensure the position and reputation of Bamboo Capital in its presence in the market.

Overview of the governance method to the enterprise's market presence in 2019.

## **Evaluation** mechanism

Policies and results of emulation assessment, salary and reward are evaluated annually by the Board of Directors and Emulation and Reward Council under the supervision of the Trade Union and the administrative organization department.

## Results

Good

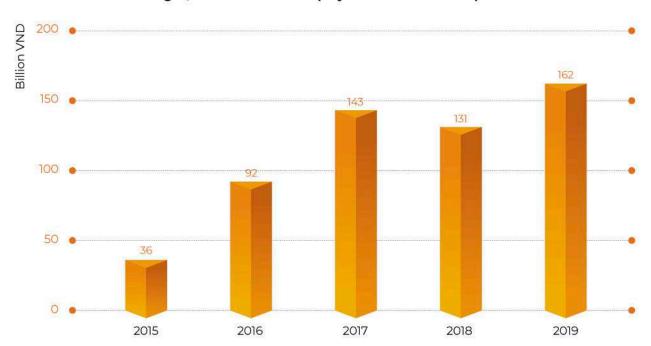
Adjustment or suggestion for improvement

## **JOB CREATION**

Year	2015	2016	2017	2018	2019
Parent company	32	38	38	42	52
Subsidiaries and associates	458	675	953	1,258	1,453
Total	490	713	991	1,300	1,505

## WAGES, BONUSES FOR THE EMPLOYEES

## Wages, bonuses for the employees in the 2015-2019 period



## THE PERCENTAGE OF STARTING WAGE BY GENDER **COMPARED TO REGIONAL MINIMUM WAGE IN 2019**

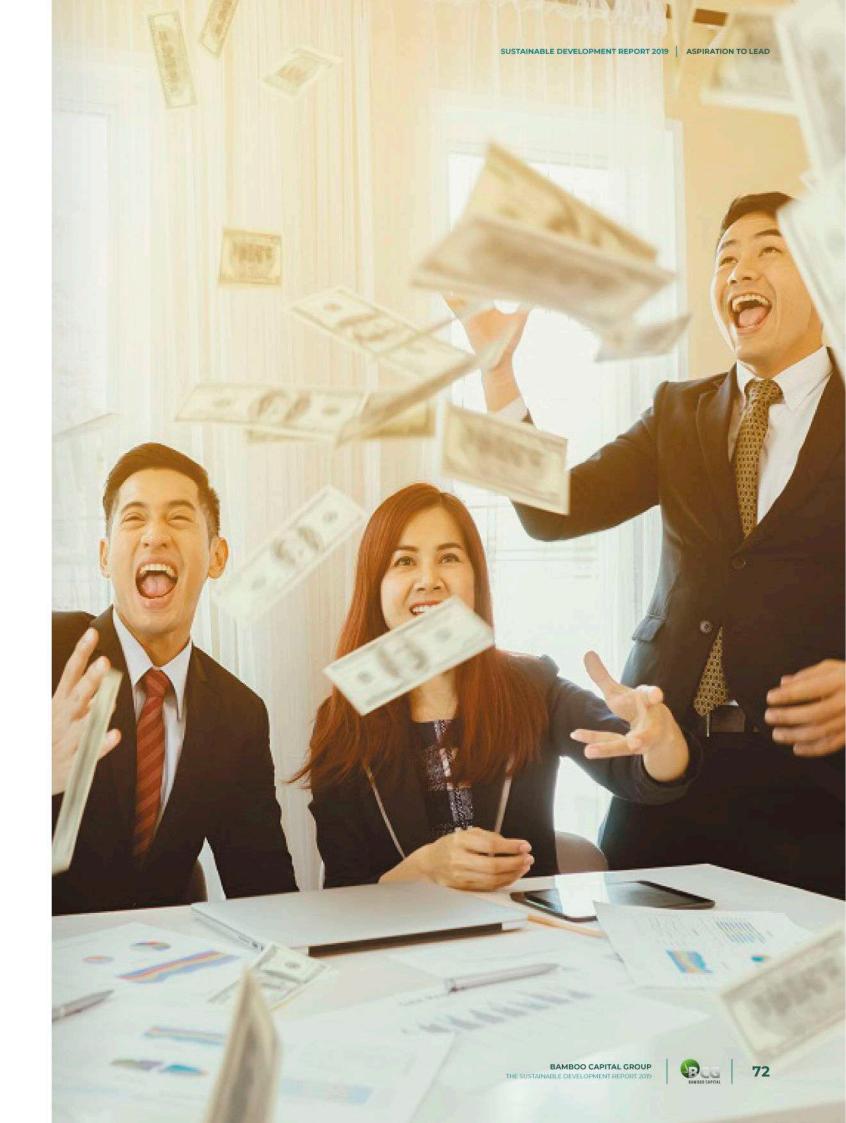
Locality	Emp	bloyee	Employees (not including employees, for example: Employees of contractors, outsourced employees, etc.)		
	Male	Female	Male	Female	
Ho Chi Minh City	120%	120%			
Long An	134%	134%			

BCG's minimum wage is standardized into 1 level and not divided by region, so the regional minimum wage is quite high when compared to neighboring provinces such as Long An, Vung Tau, Dong Nai, Binh Duong.

## THE PERCENTAGE OF THE LEADERSHIP BOARD **RECRUITED FROM THE LOCAL COMMUNITY IN 2019**

Locality	Definition of leadership board	Percentage
Ho Chi Minh City	Management Board/Board of Directors	22.96%
Binh Duong	Management Board/Board of Directors	6.13%
Long An	Management Board/Board of Directors	6.36%

Ho Chi Minh City is still the main attraction for long-term and high-end workers. However, the Company prioritizes to consider and recruit human resources in other provinces.



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# III. ENVIRONMENT



Under the negative impacts of human's exploitation and production activities, the increasingly devastated natural environment and the climate change lead to serious problems affecting the ecosystem. Responding to the above situation has become increasingly common and urgent task for each individual, enterprise and organization.

In the environmental field, the enterprises must be responsible for the impacts on the environment

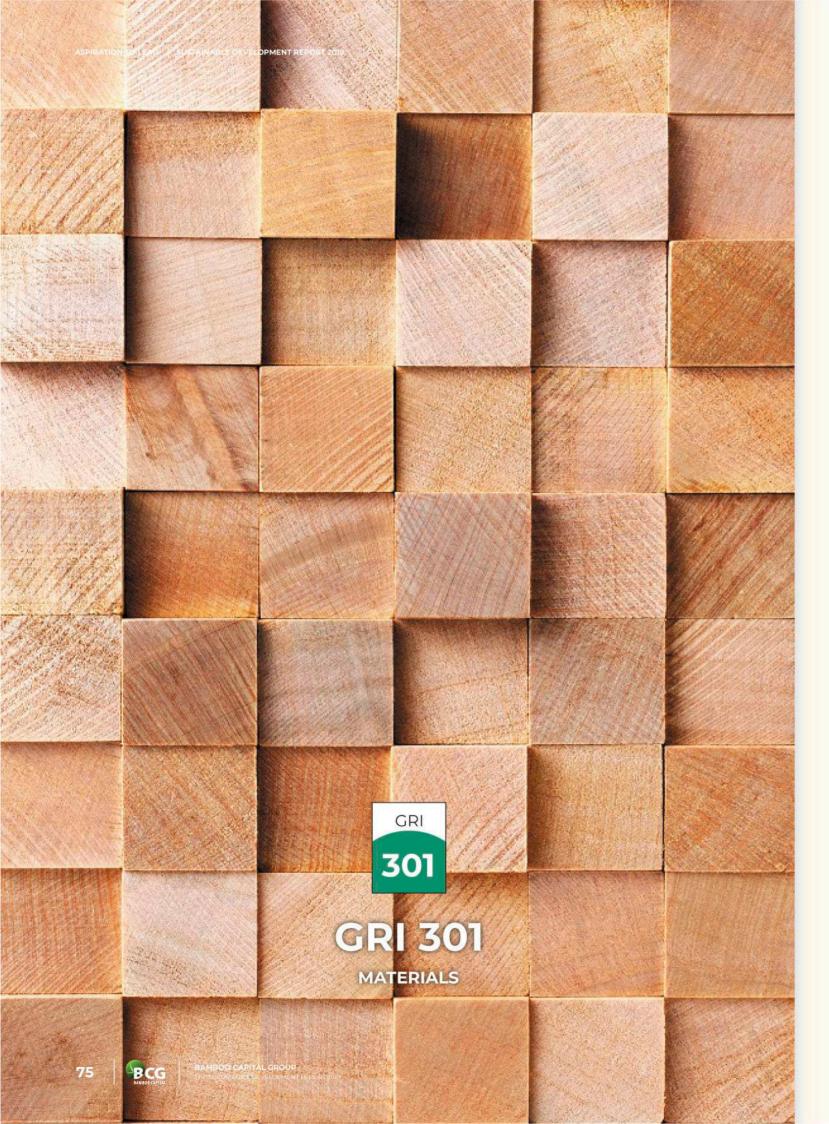
and community life through pollution control measures, waste treatment and recycling, and saving resources. Especially, if the enterprise complies with environmental laws, many practical benefits will be gained.

As an enterprise, Bamboo Capital Group proactively takes steps to limit and gradually eliminate negative impacts from production activities and implementation of projects towards sustainable development. BCG understands that supervising

the use of energy and natural resources, applying technology to mitigate environmental impacts and respond to climate change is very essential to cleaner business activities and environmental protection. Requirements for environmental issues are the same for member companies. However, due to mainly serving life activities and insignificant use volume, the economical and efficient use mostly stops at the compliance with the State regulations and internal regulations without

specific measurement. Besides, due to the different operating characteristics, the reported data of the companies is mainly focused on the main areas of each enterprise.

Through the implementation of sustainable development reports, we are committed to increasingly build policies and procedures applicable to all member companies, completely update, supplement and report documents in the next years.





## **GRI 103** MANAGEMENT **APPROACH**

As an enterprise operating in the manufacturing sector, Bamboo Capital understands its impacts through the use of raw materials to create products. The characteristics of the products that we create require a very high and continuous demand for raw materials.

That shows our considerable dependence on resources. Therefore, we always strive to contribute to resource conservation through the reuse and recycling of materials, products and packaging as well as the close coordination and support with traders and farmers.

Data on the use of packaging materials and production materials is closely monitored and continuously improved to reduce waste and use them effectively.

Data on the use of packaging materials and production materials is closely monitored and continuously improved to reduce waste and use them effectively.





## **Tapiotek JSC**

## Nguyen Hoang JSC

		-
Policy	Unavailable	Perform responsible production to keep the environment green and clean. The factory hasn't issued specific policies.
Commitment	Unavailable	Unavailable
Goals/targets	Unavailable	Unavailable
Responsibility	Business manager	Director
Resource	Material procurement department	Material procurement department
Claim receipt and resolution mechanism	Unavailable	Unavailable
Specific programs, actions, projects and initiatives during the year	Unavailable	Use biodegradable packaging to replace traditional nylon.

**Evaluation** mechanism

The factory's production department assesses the efficiency of using raw materials on a quarterly basis at hand-over meetings to make timely adjustments.

Result

Good

Adjustment or suggestion for improvement

Materials weight or volume used by Tapiotek JSC:

**RENEWABLE ENERGY IN 2019** 

11,326,750 <sub>KG</sub>

Fresh cassava tubers

**NON-RENEWABLE ENERGY IN 2019** 

2,746

**Packaging** 



302

**GRI 302** 

**ENERGY** 

Recognizing that renewable energy is a clean and unlimited source of energy that can replace the exhausting fossil fuels such as oil and coal, BCG is one of the pioneers in investing and developing this future energy.

In 2019, BCG Energy - a member company of BCG successfully put BCG-CME Long An 1 solar power plant project with capacity of 40.6 MW into commercial operation. Each year, the project provides an average electricity output of 57 million kWh, equivalent to 22,000 households, helping to reduce emissions of 16,000 tons of CO2. In addition, BCG-CME Long An 2 power plant with a capacity of 100.5 MW has also been completed to 95%, expected to generate electricity in Quarter 2, 2020.

Through the production of clean energy to directly supply EVN, BCG Energy not only reduces the burden of electricity for the domestic power sector but also contributes to reducing environmental pollution. At the same time, with latex and pasta carcasses converted from production activities into Biogas, Tapiotek has used them as fuel during processing, thereby utilizing natural energy.

We are gradually improving our energy management system with the goal of saving energy, ensuring safety and being friendly with the environment. Information is regularly updated to the Leadership Board through weekly/monthly/quarterly/yearly reports/meetings.



## Policy

Unavailable

#### Commitment

Further promote the use of clean energy sources and communication to help enterprises and localities evaluate the use of clean energy at the enterprises and localities as well as provide energy saving

Commit to comply with national and international laws or international initiatives (Law No. 50/2010/QH12 - Law on economical and efficient use of energy; Law No. 28/2018/QH14 amending and supplementing a number of articles of 11 Laws related to planning.)

## Goals/targets

Unavailable

## Responsibility

Board of General Directors

#### Resource

The directors of departments, divisions directs the departments, divisions to implement.

## Claim receipt and resolution mechanism

Unavailable

Specific programs, actions, projects and initiatives during the year

- Continue to apply the method of producing clean energy from renewable energy sources such as wind and solar energy to help enterprises save money and optimize costs, contributing to building a clean environment and sustainable development.
- Perform power saving such as turning off lights during lunch break, turning off devices when not in use.
- Save water by periodically maintaining the water supply system, limiting leakage resulting in a loss of clean water and waste of resources.





In the context of increasing business and production scale, the Group's water demand is increasing. We realize that our dependency on water sources is considerable, so we always try to control and save water, recycle, reuse water at manufacturing companies as well as ensure the quality of output waste. Manufacturing factories of the Group are required to comply with strict requirements on wastewater treatment processes to not to affect the surrounding environment, especially the water environment of plants and animals and the water source of the local population.

Below is information about the water use and wastewater treatment of Tapiotek JSC:

The wastewater quality monitoring system is implemented at the observation frequency of 4 times/ year and the results are reported to the Board of Management and local management agencies.

Policy	Unavailable
Commitment	Compliance with Vietnamese Laws on Environment (Law No. 17/2012/QH13 on Water Resources; Law No. 35/2018/QH14 dated November 20, 2018 amendments to some articles concerning planning of 37 Laws; Law No 08/2017/QH14 on irrigation.)
Goals/targets	Class A, according to QCVN 63/2017/BTNMT
Responsibility	General director
Resource	Environment department
Claim receipt and resolution mechanism	Unavailable
Specific programs, actions, projects and initiatives during the year	Unavailable

Evaluation mechanism	Wastewater quality is observed for 4 times/year by independent agencies
Result	Passed

Adjustment or suggestion for improvement

## **TOTAL WATER VOLUME OF TAPIOTEK IN 2019 BY** WASTE AND LOCATION

Water resource	Water volume (m³)
Surface water (rivers, streams, ponds, lakes, etc.)	22,320
Ground water	0
Rain water	0
Wastewater from other organizations	0
Urban feed water	0
Other	0

## TOTAL WATER VOLUME OF TAPIOTEK IN 2019 BY WASTE AND LOCATION

Discharge site	Wastewater volume (m³)	Treatment method	Output wastewater quality	Wastewater used by other organizations
At the production factory of the Tapiotek JSC	20,088	Using chemicals and aeration systems for wastewater treatment	According to QCVN-63/2017 /BTNMT	



IV. SOCIAL

Social development in parallel with economic growth has always been the goal set by BCG for the development direction of the Group. In 2019, BCG has made certain changes in the human resource management system with the desire to bring better remuneration for employees. Besides, social activities to promote the development of the community is a thorough program and is always heightened.



The quality of human resources plays an extremely important role to the development of enterprises, especially multidisciplinary enterprises such as Bamboo Capital Group.

Since then, seeking and training human resources are always a goal that BCG is especially interested in. Welfare and health care are the top criterion that is interested by employees when choosing a workplace to become attached and make positive contributions to the development of the enterprise. Therefore, BCG always pays attention to the benefits for employees of the Group.

Human Resources and employment is the top priority task of the HR and Administration department. Every year, there are statistics and reports of the HR department containing important data such as average wages and bonuses, rates of new recruitment and resignation, support policies, and satisfaction of employees while working at BCG.

10	1001	
20	LV	

Recruitment - training process

#### Commitment

Comply with the provisions of Labor Code 2019, Law on Social Insurance 2014. Law on Health Insurance 2008, Law on amending and supplementing, Law on Health Insurance 2019.

Implement fair and transparent treatment regimes.

Facilitate employees to improve their knowledge and skills for development.

Encourage and promote creativity to be applied in practice.

## Goals/targets

Unavailable

#### Responsibility

General director

#### Resource

HR department

## Claim receipt and resolution mechanism

Any feedback from employees will be received by the Human Resources Department or through the Trade Union to work with the Leadership Board.

Specific programs, actions, projects and initiatives during the year

Training and coaching programs are deployed to improve the qualifications of employees, develop the the human resources for the company.

Overall assessment of the enterprise's governance method for employment in 2019:

## Evaluation mechanism

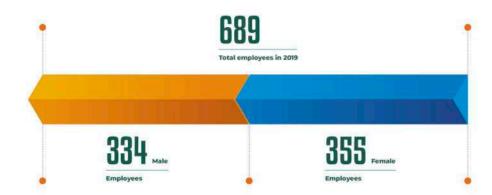
The evaluation is conducted once a year at the end of each year by the HR department and the Board of Management.

## Result

Passed

Adjustment or suggestion for improvement

## Personnel structure in 2019



## Total number and percentage of new employees by age group and gender

			Empl	oyees					Percen	tage (%	b)	
		Male			Female			Male			Female	
	<30	30-50	>50	<30	30-50	>50	<30	30-50	>50	<30	30-50	>50
By age	10	37	20	14	78	22	5.52	20.44	11.04	7.73	43.1	12.15
Total			1	81					10	0%		

## Total employees and turnover rate by age group and gender

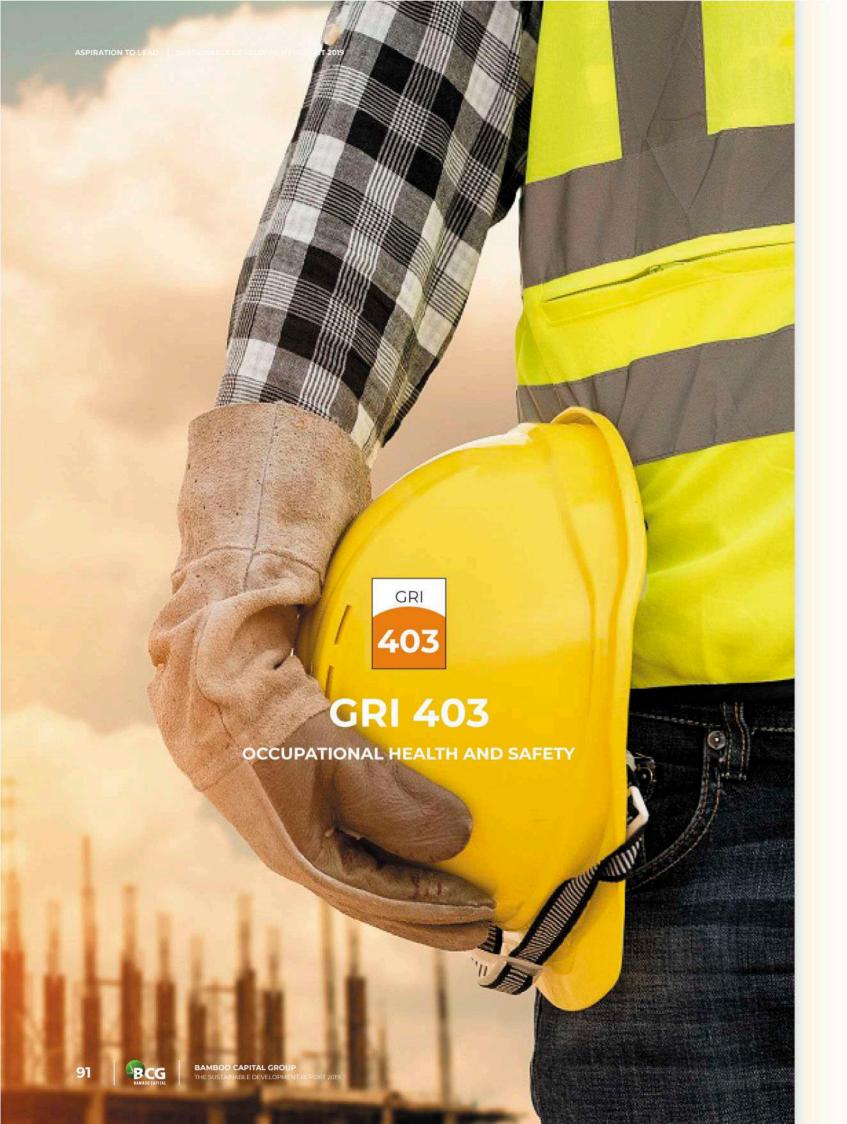
			Empl	oyees				1	Percen	tage (%	5)	
		Male			Female			Male			Female	
	<30	30-50	>50	<30	30-50	>50	<30	30-50	>50	<30	30-50	>50
By age	4	4	3	5	7	2	16	16	12	20	28	8
Total			2	25					10	0%		

## Employee's welfare components in 2019

Welfare type	Full-time	Part-time
Social insurance	×	
Unemployment insurance	x	
Health insurance	x	
Accident insurance	x	5
PVI Care comprehensive health insurance	x	
Maternity leave	x	
Health care	×	×
Share ownership	X	X
Lunch	X	x
Annual travel	×	×
Sports and entertainment	X	×
International Children's Day	X	×

## Maternity leave in 2019

	Male	Female
Target		
Total number of employees entitled to maternity leave		03
Total number of employees using maternity leave		03
Total number of employees returning to work in the year following the termination of maternity leave		03
Total number of employees returning to work and being retained within 12 months following the termination of maternity leave		03
Percentage of employees who used maternity returning to work and being retained		100%
Retention rate of employees using maternity leave		100%



Understanding occupational safety concerns and creating employees' trust in the enterprise, BCG always strives to improve the working environment, occupational safety and health care for employees so that they can feel secure to dedicate themselves to the development of the Group.

BCG manages the occupational health and safety of its member companies by periodic monitoring of reports on sanitary safety nets and procedure systems such as safety risk assessment, safety instructions for each job. Above all, all risks or incidents are reported to the Leadership board for prompt corrective actions.

## Policy

Unavailable

## Commitment

Comply with the provisions of Labor Code 2019, Law on occupational safety and hygiene 2015.

Invest in infrastructure, equip labor protection equipment, train regularly and effectively to ensure safety and reduce labor risks.

## Goals/targets

Control and prevent any problems related to occupational safety and occupational diseases occurring in the company.

#### Responsibility

Board of Management and related departments

## Resource

Human Resources department

Claim receipt and resolution mechanism

Trade Union, administration and human resource network of BCG and its member companies are the body to receive all comments related to occupational safety.

Specific programs, actions, projects and initiatives during the year

- Train in occupational safety and hygiene
- Develop a maintenance plan as well as improve the infrastructure
- · Develop and implement occupational safety regulations according to international standards.

Overall assessment of the enterprise's governance method for occupational health and safety in 2019:

#### **Evaluation** mechanism

The Board of Directors reviews annually the performance of occupational safety activities in the Group

## Result

Passed

Adjustment or suggestion for improvement

To support safety and health control for employees, BCG fully applies fire protection measures for buildings, factories in accordance with regulations. In addition, the Group also has insurance policies for employees such as health insurance, accident insurance and especially PVI Care comprehensive health care insurance to reduce risks of occupational diseases for workers. For safety and working conditions, there is also a human resources and administration department to promptly and effectively handle any issues.

Besides, we also conduct periodic health examinations for employees and regularly monitor the employees' health, especially those with high risk of occupational diseases when exposed to noise, dust and chemicals.

## Information about accidents at work areas in 2019

Work area	Occupational health and safety related information	Total
Production	Accidents causing injuries that require medical treatment leave	0
	Serious accidents (serious injuries, death)	0
Office	Days of leave due to accidents	0
	Average days of leave/1 accident	0
	Accidents occurred related to back, shoulder, nape, eyes, etc.	0







**GRI 404** 

TRAINING AND EDUCATION

As human resources are the foundation for the development of an enterprise, Bamboo Capital Group regularly organizes internal training courses, send personnel to participate in professional training courses. This is one of the top priority activities of the year.

n addition, through the training courses, BCG wishes to provide broader knowledge for employees, contributing to improving personal capacity, personal and career development for the employees.

Every year, BCG organizes advanced training courses for all levels of staff and managers for the purpose of improving and cultivating their professional skills. For each department, there are also training programs for staff of such department to maximize their capacity and improve efficiency at work. BCG's new staff will undergo an orientation class to capture general information about the Group, work nature and career development roadmap.



## Training programs in 2019:

1 Annual "Management skills" training program for leaders of key departments and personnel

> This is an annual activity of BCG with the desire to create a professional working environment, improve management capacity for leaders of key departments and personnel to bring high efficiency at work.

Leaders of departments at the "Management Skills" training program held by the Group in November 2019.



Sending staff to attend seminars and training sessions held by the Ho Chi Minh Stock Exchange (HoSE), the Vietnam Securities Depository Center (VSD)

In addition to training programs organized by the Group, the Company also send staff to attend seminars and training sessions held by the Ho Chi Minh Stock Exchange (HoSE), the Vietnam Securities Depository Center (VSD) such as:



BAMBOO CAPITAL GROUP

Workshop on Updating new points in the revised draft Law on Enterprises and Company organization in the advanced governance model

> On October 9, 2019 at the Ho Chi Minh Stock Exchange (HoSE), the Workshop on "Updating new points in the revised draft Law on Enterprises and Company organization in the advanced governance model" held by the Ho Chi Minh Stock Exchange and Hanoi Stock Exchange took place. The seminar was an opportunity for listing companies such as BCG to update information and contribute opinions on the revised draft Law on Enterprises.

## 2.2 Workshop on Disclosure of Sustainable Development Information for Listing companies and Green financial products on September 30, 2019 in Hanoi

On September 30, 2019 in Hanoi, the Workshop on "Disclosure of Sustainable Development Information for Listing companies and Green financial products" held by Ho Chi Minh Stock Exchange and Hanoi Stock Exchange took place. The seminar was organized to orient and raise awareness of sustainable development and strengthen governance capacity enterprises and at the same time give some recommendations for both regulatory agencies and listing companies in particular and enterprises in general.



## 2.3 Workshop on "Resource solutions for enterprises to apply IFRS" on August 16, 2019 in Ho Chi Minh City

The purpose of the workshop was to share the roadmap for applying IFRS standards under the project "Applying international financial reporting standards to Vietnam" of the Ministry of Finance, thereby proposing some solutions to helps enterprises orient to choose an appropriate IFRS-compliant conversion model.

In the coming time, we will continue to expand the knowledge management platform to provide effective references in the working process for all old and new employees.

In addition, we also conduct work efficiency evaluation in the form of evaluation (KPI/ employee classification, etc.) periodically (once a year at the end of the year). In 2019, 100% of employees were evaluated, in which 10% of employees were evaluated excellent, 80% of employees were good and the remaining 10% were fairly good.





## **GRI 413**

## **LOCAL COMMUNITIES**

In each locality where the Group has its business place or development projects, BCG always commits to the local authority to contribute to job creation, regional economic development, infrastructure improvement and social security stability.



## Corporate social responsibility (CSR) programs in 2019:

## Relay to school" program by B.O.T DT 830 Company Limited: Timely supported for poor pupils overcoming difficulties

On the morning of May 24, 2019, in order to encourage the spirit of overcoming difficulties and to create better learning conditions for poor pupils, B.O.T DT 830 Company Limited held a "Relay to school" scholarship ceremony to grant the scholarship to the pupils of Huu Thanh Primary School (Hamlet 4), Huu Thanh commune in Long An province. This was considered as an activity associated with the image of B.O.T DT 830 Company Limited in the last time to support, encourage and commend the good learning spirit for pupils at Huu Thanh Primary School, Long An. Most of the pupils granted with a scholarships were studious despite their difficult circumstances.





## 2. Sponsored 5 new bridges in the Rural Bridge program in An Giang

On the morning of August 20, 2019, former President Truong Tan Sang arrived in An Phu district (An Giang) to attend the inauguration ceremony of the traffic bridge under the Rural Bridge program of Vietnam Rural Magazine and Bamboo Capital Group. In the framework of the Rural Bridge Program launched by Vietnam Rural Magazine, 16 bridges were built in An Phu district with total value of 29 billion VND.

In which, Bamboo Capital Group sponsored and directly built 5 bridges with total value of VND 8.5 billion. Up to now, the program has completed and put into use 11 bridges and the remaining bridges are in the completion stage.

## 3. Bamboo Capital Group sponsored Tan An city to build public toilets

On the occasion of announcing grade II urban area recognition decision for Tan An City (Long An province) and the 10-year anniversary (09/09/2009 - 09/09/2019), Bamboo Capital Group (BCG) sponsored Tan An City to build public toilets in the city park (ward 3) with total value of 500 million VND in order to contribute to improving the urban beauty and to building a green and clean Tan An City.



4. Antraco Joint Venture Company Ltd offered 77 study encouragement - talent promotion scholarships and "Relay to school" gifts to poor pupils in Tri Ton district.

On August 21, 2019, Antraco Joint Venture Company Ltd cooperated with Tri Ton District Study Encouragement Association to organize the 2019-2020 school year Antraco Scholarship Award Ceremony for poor and studious pupils in 15 communes and towns in Tri

This is the fourth consecutive year that Antraco has awarded study encouragement scholarships to join hands to carry out activities for the community, contribute to sharing difficulties for poor pupils to overcome difficulties to continue schooling, care about excellent and excellent students to foster and develop young human resources for the district.



## **CREATING JOBS FOR LOCAL LABOR**

With the desire to create jobs for local people, the Group always gives the priority to local labor in the province and cities in projects implemented by the Group for contractors including Transportation and Industry Development Investment Joint Stock Company (Tracodi) - a member company of BCG and other international contractors and subcontractors.

In addition, we also set a policy to encourage member companies to recruit local labor to work in the Group's factories and production facilities with the desire to contribute to the development of local communities.





Bamboo Capital Group commits to absolute compliance with respect to Compliance with Laws on Environment, Economy and Society. The Group is committed to take fundamental responsibilities for its impacts on stakeholders. That helps us to affirm management capacity, limit remedial obligations, create strength for the enterprise profile.

We manage our Law Compliance through a governance and compliance system and a project governance system that is periodically reported on a project-by-project basis to the locality, government and through the Supervisory Board of the Company. The Human Resources -Administration department is responsible for updating legal requirements related to the Leadership Board regularly in weekly meetings to ensure compliance and make adjustments corresponding to the Group's operations.

Policy	Unavailable
Commitment	Always update legal requirements to make adjustments in accordance with the company's activities.
	Maintain periodic inspection policies to ensure the compliance of the relevant departments and division.
Goals/targets	Comply with all laws and requirements of stakeholders
Responsibility	General Director
Resources	Legal, HR and Administration departments
Claim receipt and resolution mechanism	Unavailable
Specific programs, actions, projects and initiatives during the year	Maintain activities and update requirements to ensure full compliance.

Overview assessment of the enterprise's governance method for environmental, economic and social compliance in 2019

## **Evaluation** mechanism

Regularly monitor the compliance with regulations. Any non-compliance, especially in respect of legal requirements, will be immediately reported to the Board of Management for treatment.

## Result

Passed

## Adjustment or suggestion for improvement

None

In 2019, BCG did not detect any economic, environmental and social non-compliance. We have been and will continue to do our best in controlling our compliance to build a responsible and reputable corporate image.

## **ENVIRONMENTAL COMPLIANCE**



Environmental issues are always concerned by enterprises when implementing projects, especially in the current context when the environment becomes the goal that the whole society places on top.

As one of the pioneering enterprises, BCG is always aware of complying with the regulations on environmental protection in accordance with the laws and requirements of departments, agencies and regulatory agencies.

#### During the project implementation, the Group always:

- Closely supervise the implementation of regulations on environmental protection by management boards and construction contractors;
- Apply many measures to use natural resources and protect the environment in accordance with laws:
- During the construction process, the company's management must always check the implementation of environmental and social protection measures.

## SOCIO-ECONOMIC COMPLIANCE



Besides environmental compliance issues, good compliance with economic and social issues is an indispensable part in the operation method of an enterprise. Bamboo Capital Group always aims to be clear and transparent in legal matters related to economic foundation and issues related to social communities for each of its projects, especially when the projects have a direct effect on stakeholders.

#### **BCG** commits:

- Be a Group with integrity in all relationships with State agencies;
- · Compete on the principle of honesty without bribery to gain special benefits for the Group;
- Comply with legal procedures for each project and related issues such as compensation - clearance - resettlement for people;
- Always update and deploy the latest Laws to each department to ensure compliance with legal issues.







102-1	Name of the organization	04
102-2	Activities, brands, products, and services	11-16
102-3	Location of headquarters	04
102-4	Location of operations	07
102-5	Ownership and legal form	х
102-6	Markets served	04
102-7	Scale of the organization	04
102-8	Information on employees and other workers	X
102-9	Supply chain	X
102-10	Significant changes to the organization and its supply chain	×
102-11	Precautionary Principle or approach	X
102-12	External initiatives	х
102-13	Membership of associations	X
102-14	Statement from senior decision-maker	01-02
102-15	Key impacts, risks, and opportunities	62
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102-16	Values, principles, standards, and norms of behavior	×
102-17	Mechanisms for advice and concerns about ethics	×

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102-19	Delegating authority	55-56
102-20	Executive-level responsibility for economic, environmental and social topics	×
102-21	Consulting stakeholders on economic, environmental and social topics	39-44
102-22	Composition of the highest governance body and its committees	53-54
102-23	Chair of the highest governance body	55
102-24	Nominating and selecting the highest governance body	x
102-25	Conflicts of interest	×
102-26	Role of highest governance body in setting purpose, values and strategy	55-56
102-27	Collective knowledge of highest governance body	X
102-28	Evaluating the highest governance body's performance	BCTN
102-29	Identifying and managing economic, environmental, and social impacts	61
102-30	Effectiveness of risk management processes	62
102-31	Review of economic, environmental, and social topics	45,46
102-32	Highest governance body's role in sustainability reporting	X
102-33	Communicating critical concerns	×
102-34	Nature and total number of critical concerns	×
102-35	Remuneration policies	×
102-36	Process for determining remuneration	X
102-37	Stakeholders' involvement in remuneration	×
102-38	Annual total compensation ratio	X
102-39	Percentage increase in annual total compensation ratio	×
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102-40	List of stakeholder groups	37
102-41	Collective bargaining agreements	X
102-42	Identifying and selecting stakeholders	37
102-43	Approach to stakeholder engagement	39-44
102-44	Key topics and concerns raised	×
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102-46	Defining report content and topic Boundaries	45,46
102-47	List of material topics	45,46
102-48	Restatements of information	×
102-49	Changes in reporting	X
102-50	Reporting period	01.01.2019 31.12.2019
102-51	Date of most recent report	×
102-52	Reporting cycle	1 năm
102-53	Contact point for questions regarding the report	48
102-54	Claims of reporting in accordance with the GRI Standards	27
102-55	GRI content index	109-113
102-56	External assurance	X
GRI 103: I	MANAGEMENT APPROACH	
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103-02	The management approach and its components	
103-03	Evaluation of the management approach	발동



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GRI 201:	ECONOMIC PERFORMANCE	
103	Management approach	66-67
201-1	Direct economic value generated and distributed	67-68
201-2	Financial implications and other risks and opportunities due to climate change	×
201-3	Defined benefit plan obligations and other retirement plans	68
201-4	Financial assistance received from government	×
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202-1	Ratios of standard entry level wage by gender compared to local minimum wage	71
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203-2	Significant indirect economic impacts	×
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205-2	Communication and training about anti-corruption policies and procedures	x
205-3	Confirmed incidents of corruption and actions taken	Х
GRI 206	ANTI-COMPETITIVE BEHAVIOR	
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304-2	Significant impacts of activities, products, and services on biodiversity	X
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304-4	IUCN Red List species and national conservation list species with habitats in areas affected by operations	×
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305-1	Direct (Scope 1) greenhouse gas (GHG) emissions	X
305-2	Energy indirect (Scope 2) GHG emissions	X
305-3	Other indirect (Scope 3) GHG emissions	×
305-4	GHG emissions intensity	×
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305-6	Emissions of ozone-depleting substances (ODS)	X
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404-3	Percentage of employees receiving regular performance and career development reviews	×
GRI 405:	DIVERSITY AND EQUAL OPPORTUNITY	
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405-2	Ratio of basic salary and remuneration of women to men	х
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406-1	Incidents of discrimination and corrective actions taken	X

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